

HOW TO ANNOTATE

ORIGINAL TEXT	INITIAL PROPOSAL – annotate the changes from the original text
Box 702.01 <u>Amateur Mixed Martial Arts</u>. All amateur mixed martial arts competitions shall be conducted in compliance with Box 701 with the following modifications: (a) Fighters may wear shin pads and instep pads made for competition in combat sports in matches where both fighters agree to wear shin pads and instep pads; (b) Elbow strikes shall be prohibited; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be 3 rounds of 3 minutes each, with a one minute rest period in between rounds.	Box 702.01 <u>Amateur Mixed Martial Arts</u>. All amateur mixed martial arts competitions shall be conducted in compliance with Box ~~701~~805 with the following modifications: (a) Fighters ~~may~~shall wear shin pads and instep pads made for competition in ~~all~~ combat sports ~~in matches where both fighters agree to wear shin pads and instep pads~~; (b) Elbow strikes shall be prohibited; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be ~~3~~4 rounds of ~~3~~6 minutes each, with a one minute rest period in between rounds.

INITIAL PROPOSAL	FP ANNOTATED TEXT – accept the changes from the IP and annotate new changes for the FP.
Box 702.01 Amateur Mixed Martial Arts. All amateur mixed martial arts competitions shall be conducted in compliance with Box ~~701~~<u>805</u> with the following modifications: (a) Fighters ~~may~~<u>shall</u> wear shin pads and instep pads made for competition in <u>all</u> combat sports ~~in matches where both fighters agree to wear shin pads and instep pads;~~ (b) Elbow strikes shall be prohibited; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be ~~3-4~~ rounds of ~~3-6~~ minutes each, with a one minute rest period in between rounds.	Box 702.01 Amateur Mixed Martial Arts. All ~~amateur~~<u>professional</u> mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, <u>only if they are underwriters laboratory certified;</u> (b) Elbow strikes shall be ~~prohibited~~<u>permitted</u>; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be ~~4-5~~ rounds of 6 minutes each, with a ~~one~~<u>2</u> minute rest period in between rounds.

FP ANNOTATED FIXED TEXT – accept the changes from the IP and annotate new changes for the FP.	FP FIXED TEXT – accept the changes from the annotated fixed text
Box 702.01 Amateur Mixed Martial Arts. All ~~amateur~~<ins>professional</ins> mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, <ins>only if they are underwriters laboratory certified</ins>; (b) Elbow strikes shall be ~~prohibited~~<ins>permitted</ins>; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be ~~4~~<ins>5</ins> rounds of 6 minutes each, with a ~~one~~<ins>2</ins> minute rest period in between rounds.	Box 702.01 Amateur Mixed Martial Arts. All professional mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, only if they are underwriters laboratory certified; (b) Elbow strikes shall be permitted; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be 5 rounds of 6 minutes each, with a 2 minute rest period in between rounds.

Note: Repealed sections must appear in the Final Proposal Fixed Text along with an AARL and the struck through language.

FP FIXED TEXT	CONDITIONAL APPROVAL REQUEST – annotate the changes from the FP Fixed Text
Box 702.01 <u>Amateur Mixed Martial Arts</u>. All professional mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, only if they are underwriters laboratory certified; (b) Elbow strikes shall be permitted; (c) Knee strikes to an opponent’s head shall be prohibited; and (d) All fights shall be 5 rounds of 6 minutes each, with a 2 minute rest period in between rounds.	Box 702.01 <u>Amateur Mixed Martial Arts</u>. All professional <u>and amateur</u> mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, only if they are underwriters laboratory certified; (b) Elbow strikes shall be permitted; (c) Knee strikes to an opponent’s head shall be <u>prohibitedpermitted</u>; and (d) All fights shall be 5 rounds of 6 minutes each, with a 2 minute rest period in between <u>ever other</u> rounds.

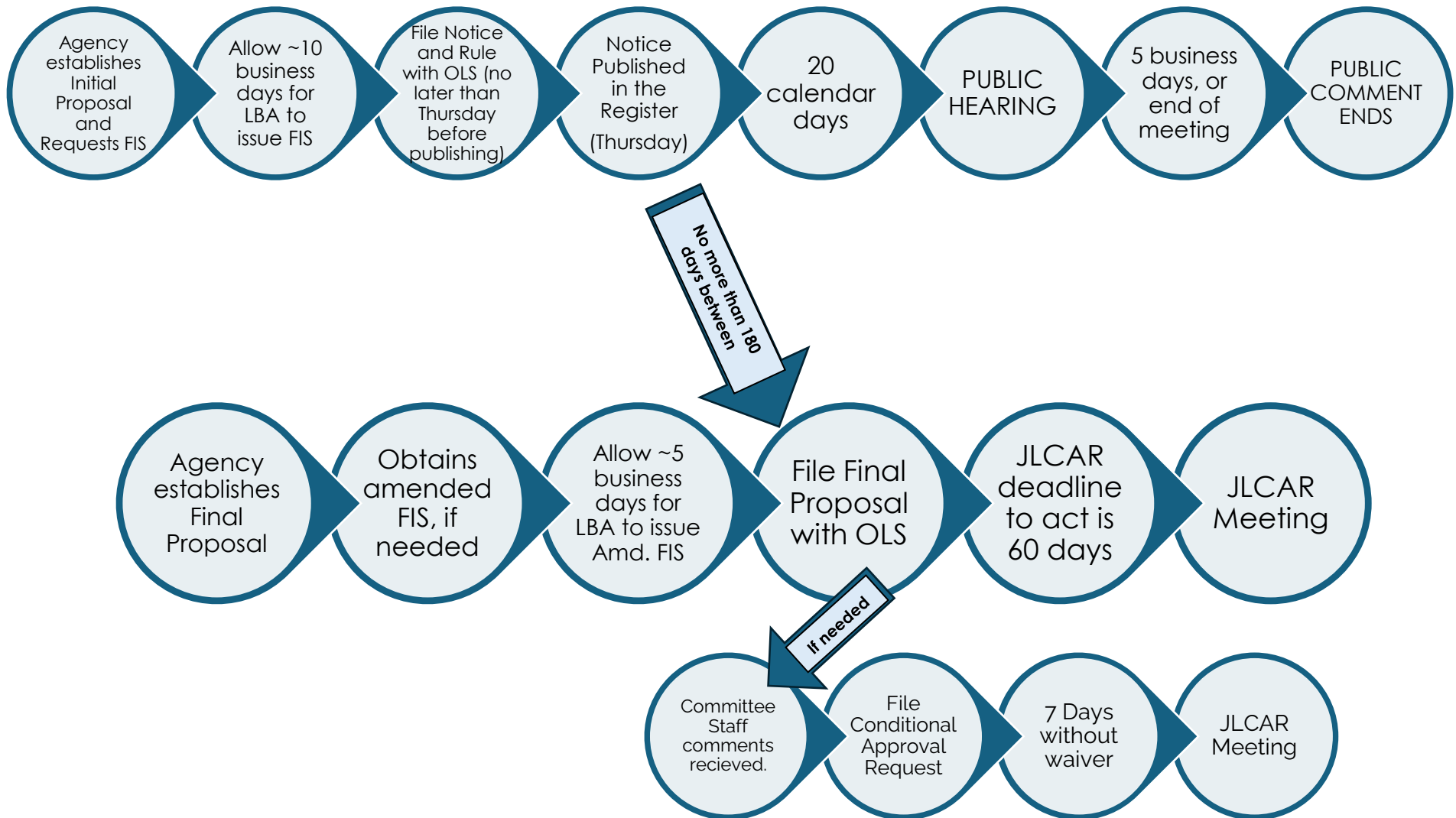
CONDITIONAL APPROVAL RESPONSE – must be the same text as the conditional approval request with any oral conditions approved by JLCAR annotated as well. You CAN make editorial changes based on OLS staff editorial comments. These must be annotated as well.	ADOPTION – Adoption text should be a clean version of the text WITH AARLs and Repealed sections struck through. The cover letter for the Adoption must state any editorial changes that were made to the text. Saying “OLS editorial comments were addressed” is sufficient, but any other changes need to be specifically spelled out in the cover letter.
Box 702.01 <u>Amateur Mixed Martial Arts</u>. All professional ~~and amateur~~ mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, only if they are underwriters laboratory certified; (b) Elbow strikes shall be permitted; (c) Knee strikes to an opponent’s head shall be ~~prohibited~~<u>permitted</u>; and (d) All fights shall be 5 rounds of 6 minutes each, with a 2 minute rest period in between ~~ever other~~ rounds.	Box 702.01 <u>Amateur Mixed Martial Arts</u>. All professional and amateur mixed martial arts competitions shall be conducted in compliance with Box 805 with the following modifications: (a) Fighters shall wear shin pads and instep pads made for competition in all combat sports, only if they are underwriters laboratory certified; (b) Elbow strikes shall be permitted; (c) Knee strikes to an opponent’s head shall be; and (d) All fights shall be 5 rounds of 6 minutes each, with a 2 minute rest period in between ever other round.

Document control is very important throughout the rulemaking process. The OLS attorneys reviewing the rule, the JLCAR, the public, and other stakeholders all need to be able to understand the differences and follow the changes from one draft of the rule to the next. Annotations need to be clear and concise.

There may be instances when the changes between existing rules and an initial proposal are so extensive it is difficult to recognize the differences. In such cases an agency may wish to consider repealing the existing text and adopting new text under the same section number, similar to a “repeal and replace” in statute.

Types of Rulemaking

	<u>Regular</u>	<u>Interim</u>	<u>Emergency</u>
RSA Citation	RSA 541-A:3	RSA 541-A:19	RSA 541-A:18
Specific Grounds	None	(a) Conform with new codified state statute or chaptered session law (including budget)* (b) Conform with a court case (c) Conform with a federal law (d) Prevent expiration** (e) Put back in place an expired rule** <u>Restrictions</u> *Must be noticed within 180 days of effective date of statute or law **Must be proposed with no changes to the rule	(a) An imminent peril to the public health or safety requires adoption of a rule with less notice than is required under RSA 541-A:6; or (b) Substantial fiscal harm to the state or its citizens could occur if rules are not adopted with less notice than is required under RSA 541-A:6.
Effective Date	- The day after filing the adoption or a later date established by the agency - If on “extension” per RSA 541-A:14-a, adoption within 30 days of JLCAR approval, effective within 60 days of adoption	Within 30 days of JLCAR approval	Effective upon filing with Office of Legislative Services (OLS)
Effective Length	10 years; or - Permanent for organizational rules, and rules of practice and procedure	180 days from the effective date	180 days - Rule text reverts back to previous rule upon expiration
Subsequent Rulemaking	Not restricted	- Regular or emergency rulemaking only - Interim rulemaking prohibited	- Regular rulemaking only - Interim and emergency rulemaking prohibited
Fiscal Impact Statement (FIS) Required	Yes	- Yes, for grounds (a) - (c) - No, for grounds (d) & (e)	No
Public Notice Required	Yes (Rulemaking Register)	Yes (Rulemaking Register, or newspaper of daily statewide circulation)	Agency discretion for reasonable/practicable notice and hearing
Public Hearing / Comment Period Required	Yes	No	Agency discretion for reasonable/practicable notice and hearing
JLCAR Action Required	Yes	Yes	No. JLCAR may petition agency to repeal rule if grounds are not met
Subject to Extension per RSA 541-A:14-a	Yes	Yes	No
Minimum Time to JLCAR (approximate)	Approximately 3 months	4 weeks prior to JLCAR meeting, for grounds (a) - (c) 2 weeks prior to JLCAR meeting, for grounds (d) & (e)	- Effective upon filing - Agency must appear at next scheduled JLCAR meeting



Division of Administrative Rules–Office of Legislative Services–Guidance Document – 9/26
WHAT TO FILE

Initial Proposal

Rulemaking Stage	Documents	Formats
Initial Proposal	Rulemaking Notice Form and Fiscal Impact Statement	Agency Portal
	Proposed Rule Text, annotated, and Appendices	Word
	Agency Forms	Word/PDF

Final Proposal

Rulemaking Stage	Documents	Formats
Final Proposal	Cover Sheet for Final Proposal	Agency Portal
	Cover Letter SIGNED by Rulemaker	PDF
	Final Proposal—Fixed Text and Appendices	Word
	Final Proposal—Annotated Text* and Appendices	Word
	Summary of Public Comment	Word or PDF
	Incorporation by Reference Statement(s)*	PDF
	Agency Form(s)*	Word or PDF
	Amended Fiscal Impact Statement*	Word or PDF
	Report of Expired Rules*	Word or PDF

Interim Rule

Rulemaking Stage	Documents	Formats
Proposed Interim Rule	Interim Rulemaking Notice and Coversheet Form SIGNED by Rulemaker	Agency Portal
	Fiscal Impact statement*	Word
	Proposed Interim Rule Text, annotated*, and Appendices	Word
	Agency Form(s)*	Word or PDF
	Newspaper Notice*	Word or PDF

Conditional Approval Request

Rulemaking Stage	Documents	Formats
Conditional Approval Request	Cover Sheet for Request/Response	Agency Portal
	Cover Letter	PDF
	Rule Text, annotated	Word

Emergency Rule

Rulemaking Stage	Documents	Formats
Adopted Emergency Rule	Cover Sheet for Emergency Rule SIGNED by Rulemaker	Agency Portal
	Adopted Rule Text	Word or PDF
	Agency Forms*	Word or PDF

* if applicable

This document is for facilitating easier promulgation of rules and is not meant to circumvent RSA 541-A or the *New Hampshire Drafting and Procedural Manual*. All questions can be directed to OLS staff at 603-271-3680 or adminrules@gc.nh.gov.