Change part Psyc 401 header, effective 11-4-16 (Document #12035-B), to read as follows:

PART Psyc 401 RENEWAL OF LICENSE; ~~INACTIVE STATUS;~~ REINSTATEMENT

Readopt with amendment Psyc 401.01, effective 11-4-16 (Document #12035-B), to read as follows:

Psyc 401.01 Expiration of License. ***Licenses shall be valid for two years pursuant to RSA 310:8.***

~~(a) A license to practice psychology shall automatically expire on the last day of the month which is 2 years from the date issued by the board.~~

~~(b) An expired license shall not be renewed, but upon application, may be reinstated in accordance with Psyc 401.05.~~

~~(c) If a license has expired pursuant to Psyc 401.01 (a), the licensee shall not engage in the practice of psychology until such time as a new or reinstated license has been granted by the board.~~

Readopt with amendment Psyc 401.02, effective 5-6-25 (Document #14209) to read as follows:

Psyc 401.02 License Renewal. ***Licensees seeking to renew a license shall submit the following to the OPLC:***

(a) The "Universal Application for License Renewal" in accordance with Plc 308.05;

(b) If renewing as a school psychologist-specialist, or school psychologist-doctoral, a copy of the licensee's unexpired, New Hampshire department of education educator license-school psychologist; and

(c) The fees pursuant to Plc 1001.08 and Plc 1002.43.

~~(a) A license to practice psychology shall be renewed for 2 years upon approval by the OPLC of a complete application submitted prior to the date of license expiration.~~

~~(b) Any licensee wishing to renew an existing license shall complete and submit the "Universal Application for License Renewal" as required by Plc 308.05(b)(1).~~

~~(c) A school psychologist who wishes to renew their license shall:~~

~~(1) Complete and submit the "Universal Application for License Renewal" required by Plc 308.05(b)(1); and~~

~~(2) Provide a copy of their current New Hampshire department of education certification.~~

~~(d) All applicants for renewal shall pay the application renewal fees described in Plc 1001.08 and Plc 1002.43.~~

Readopt with amendment Psyc 401.03, effective 11-4-16 (Document #12035-B), to read as follows:

Psyc 401.03 ***Review of Renewal Application***~~Denial of Renewal~~. ***Renewal applications shall be reviewed in accordance with Plc 308.11.***

~~(a) License renewal shall be denied if:~~

~~(1) The applicant has not complied with the continuing education requirement of Psyc 402.01, and/or the collaboration requirement of Psyc 403.01;~~

~~(2) The applicant has failed to furnish complete or accurate information on the renewal license application;~~

~~(3) The applicant no longer meets the character requirements of RSA 329-B and Psyc 303.01; or~~

~~(4) The applicant has not paid the fee established by RSA 310-A:1-e, I(a).~~

Repeal Psyc 401.04, effective 11-4-16 (Document #12035-B), as follows:

~~Psyc 401.04 Inactive Status.~~

~~(a) Inactive status shall be granted by the board for the remainder of the current license term to a license holder who:~~

~~(1) Holds a current NH license with the board;~~

~~(2) Has no disciplinary action or pending disciplinary action;~~

~~(3) No longer actively engages in the practice of psychology in New Hampshire; and~~

~~(4) Notifies the board in writing that he or she wishes to put their license on inactive status by submitting a "Request for Inactive Status" form as described in (b) below.~~

~~(b) Licensees wishing to be placed on inactive status shall provide the following on a "Request for Inactive Status" form:~~

~~(1) His or her name, address, business and home phone numbers, and license number;~~

~~(2) Whether the licensee is currently practicing as a psychologist in the state of New Hampshire;~~

~~(3) Whether the licensee has been found civilly liable for professional misconduct, guilty of any criminal offense, or found to have committed an ethical violation by a state or national professional association or any other state's regulatory board, or entered into a settlement agreement with any state outside of New Hampshire;~~

~~(4) Whether the licensee has any complaints pending in another jurisdiction and, if so, an explanation of such complaints;~~

~~(5) Attaching additional sheets if necessary, a written explanation of why the licensee wishes to go on inactive status;~~

~~(6) The date the licensee wishes inactive status to begin;~~

~~(7) Whether the licensee, if currently employed, has informed his or her employer that his or her license will be inactive as of the date requested in (6) above; and~~

~~(8) A dated signature indicating that the licensee acknowledges the provision of false information is a basis for disciplinary action by the board.~~

~~(c) Licensees who have been granted inactive status may:~~

~~(1) Allow the license to expire at the end of the license term; or~~

~~(2) File an application for renewal of the license in accordance with this part prior to the expiration of the license, and request a continuation of inactive status.~~

~~(d) Pursuant to RSA 329-B:25, III and RSA 332-G:7, upon the request of a person licensed by the board who is a member of any reserve component of the armed forces of the United States or the national guard and is called to active duty, the board shall place such person's license on inactive status.~~

Repeal Psyc 401.05, effective 11-4-16 (Document #12035-B), as follows:

~~Psyc 401.05 Reactivation of a License.~~

~~(a) A licensee in inactive status may at any time apply for reactivation on a "Reactivation of Inactive License" form supplied by the board, by providing the following~~

~~(1) Name;~~

~~(2) Residence and business addresses and telephone numbers;~~

~~(3) A statement indicating whether the applicant is actively practicing psychology in another state;~~

~~(4) Disclosure, and explanation where applicable, of the following information regarding the inactive period:~~

~~a. If any malpractice claim has been made against the applicant, regardless of whether a lawsuit was filed in relation to the claim;~~

~~b. If the applicant has been denied a psychology license, certificate, or registration anywhere for any reason;~~

~~c. If the applicant has any formal disciplinary charges pending or if any disciplinary action has been taken against the applicant by any psychology licensing board, any health care facility, or any professional association;~~

~~d. If the applicant voluntarily surrendered a license to practice psychology in lieu of disciplinary action;~~

~~e. If the applicant has been convicted of a felony or misdemeanor; or~~

~~f. If the applicant had or currently has a mental illness or other disorder which impaired her or his ability to practice psychology, and if so, the treatment received and the outcome of such treatment; and~~

~~(5) The signature of the applicant.~~

~~(b) A request for reactivation shall be denied unless:~~

~~(1) The applicant documents 40 hours of CEU's taken within 2 years prior to the date of the reactivation application; or~~

~~(2) The applicant shows that the period the license has been in inactive status is of such duration that the duty to obtain continuing education units has not yet accrued for this licensee.~~

~~(c) The request for reactivation shall be accompanied by the fee established by RSA 310-A:1(e).~~

~~(d) A licensee in inactive status due to military service shall be reactivated, after notification to the board, within one year of the person's release from active military status by payment of the renewal fee RSA 310-A:1(e) and with proof of completion of the most current continuing education requirement unless still within the renewal period.~~

PART Psyc 404 REINSTATEMENT

Readopt with amendment Psyc 404.01, effective 05-06-25 (Document #14209), to read as follows:

Psyc 404.01 ~~Reinstatement Requirements.~~***Reinstatement of Expired License Not More Than One Year After Expiration. To request reinstatement of an expired license not more than one year after the license expired, the former licensee shall apply in accordance with Plc 308 and submit a criminal history record release form as required by RSA 329-B:14-a.***

~~(a) If a license is not renewed, it shall be reinstated upon approval by the OPLC of a complete application seeking such reinstatement submitted not later than 6 months after the date of license expiration.~~

~~(b) Licensees wishing to reinstate a license that has expired shall complete and submit the "Universal Application for License Renewal", as required by Plc 308.05(b)(1).~~

~~(c) The applicant for reinstatement shall submit the fee required by Plc 1001.08 and Plc 1002.43 with the application for reinstatement.~~

~~(d) The applicant for reinstatement shall submit the following to the OPLC in support of the application for reinstatement~~

~~(1) Documentation of compliance with the continuing education requirements of Psyc 402.02;~~

~~(2) A description of collaboration activities pursuant to Psyc 403;~~

~~(3) A criminal background check as required by Plc 304.01(b);~~

~~(4) A detailed explanation of any of the "yes" answers to the yes or no questions on the "Universal Application for License Renewal" including but not limited to:~~

~~1. Relevant court documents;~~

~~2. Relevant malpractice claims or suits filed; and~~

~~3. Relevant orders, settlements, or disciplinary documents, including the status of compliance with such documents; and~~

~~(5) Letters of good standing from every state where the applicant holds or has ever held a license to practice.~~

Repeal Psyc 404.02, effective 11-4-16 (Document #12035-B), as follows:

~~Psyc 404.02 Denial of Reinstatement. Reinstatement of a license shall be denied if the board finds:~~

~~(a) Noncompliance with the continuing education requirement of Psyc 402 or collaboration requirement of Psyc 403;~~

~~(b) Failure to furnish complete or accurate information on the reinstatement license application;~~

~~(c) That the requirements of RSA 329-B and Psyc 303.01 as to character have not been met;~~

~~(d) Failure to pay the fee established by RSA 310-A:1-e; or~~

~~(e) More than 6 months has elapsed since the date of license expiration.~~

Rule	**Implementing statute**
Psyc 401.01	RSA 310:8
Psyc 401.02	RSA 329-B:10, III
Psyc 401.03	RSA 310:8; RSA 310:5, I
Psyc 401.04 (repeal)	RSA 329-B:25
Psyc 401.05 (repeal)	RSA 329-B:25
Psyc 404.01	RSA 310:8, III, RSA 329-B:14-a
Psyc 404.02 (repeal)	RSA 329-B:25