



OFFICE OF LEGISLATIVE SERVICES
ADMINISTRATIVE RULES
STATE HOUSE ANNEX
25 CAPITOL STREET, ROOM 234
CONCORD, NH 03301

Rulemaking Notice Form

Notice Number: 2026-195

Rule Number: Mec 700

1. **Agency:** Mechanical Licensing Board
Agency Address: Mechanical Licensing Board
c/o Office of Professional Licensure and Certification
7 Eagle Square
Concord NH 03301
2. **RSA Authority:** RSA 153:16-b. III
3. **Federal Authority:**
4. **Action(s):** Repeal, Readopt w/Amendment
5. **Short Title:** Voluntary Certification of Heating Installers and Heating Equipment Service Personnel
6. **(a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:**

The Mechanical Licensing Board (Board) is seeking to readopt with amendment and repeal provisions in Chapter 700 relative to Voluntary Certification of Heating Installers and Heating Equipment Service Personnel. These rules establish the minimum training requirements for Voluntary Certification of Heating Installers and Heating Equipment Service Personnel. These rules implement RSA 153:16-b.

The Board is seeking to streamline the rules and adopt changes made to the board upon the passage of RSA 310 and the Office of Professional Licensure and Certification (OPLC). The Board is proposing to adopt the Universal Application for Initial Licensure and the Universal Application for license renewal. The Board has realigned the rules with current statutory framework and repealed sections that are not supported by governing RSAs. Previously, the Board cited RSA 541:16, I(b), which does not contain legislative authority to establish administrative rules for these license types.

☒ **Does this rule implement a state statute for the first time?**
If yes, please explain:

These rules do implement a statute for the first time. The changes were made by the legislature in 2023 NH Ch. 112 (HB 655).

6. **(b) Brief description of the groups affected:**

Individuals seeking voluntary certification as a heating installer and heating equipment service personnel.

6. **(c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:**

Rule	Statute Implemented
Mec 701.01 (repeal)	RSA 153:16-b, I
Mec 701.02 (repeal)	RSA 153:16-b, I
Mec 702.01 (repeal)	RSA 541:16, I(b)
Mec 702.02 (repeal)	RSA 541:16, I(b)
Mec 702.03 (repeal)	RSA 541:16, I(b)
Mec 701.01 (formerly Mec 703.01)	RSA 153:16-b, I
Mec 701.02 (formerly Mec 703.02)	RSA 153:16-b, II
Mec 703.03 (repeal)	RSA 153:16-b
Mec 702.01 (formerly Mec 704.01)	RSA 153:16-b
Mec 703 (formerly Mec 705)	RSA 310:6; RSA 153:16-b, III

7. **Contact person for copies and questions including requests to accommodate persons with disabilities:**

Name: Carson Hansford	Title: Administrative Rules Coordinator
Address: Office of Professional Licensure and Certification 7 Eagle Square Concord NH 03301	Phone Number: (603) 271-7809
	FAX Number:
	Email: oplc-rules@oplc.nh.gov

8. **Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified:**

Monday, November 30, 2026

☐ **Fax**
☒ **Email** oplc-rules@oplc.nh.gov
☐ **Other**

9. **Public hearing scheduled for:**

Date: Thursday, November 19, 2026

Time: 8:45 AM

Place: Office of Professional Licensure and Certification
7 Eagle Square
Concord NH 03301

Electronic Access, if applicable: N/A

10. **Fiscal Impact Statement (Prepared by Legislative Budget Assistant):**

FIS #: 26:189, dated: Monday, September 14, 2026

1. **Comparison of the costs of the proposed rule(s) to the existing rule(s):**

There is no difference in costs when comparing the proposed rules to the existing rules.

2. **Cite the Federal mandate. Identify the impact on state funds:**

No federal mandate, no impact on state funds.

3. **Cost and benefits of the proposed rule(s):**

The fee provisions referenced in Mec 700 are applicable to Plc 1002.25, relative to application processing and licensing fees for the professions regulated by the Mechanical Licensing Board.

A. **To State general or State special funds:**

None.

B. **To State citizens and political subdivisions:**

None.

C. **To independently owned businesses:**

None.

11. **Statement Relative to Part I, Article 28-a of the N.H. Constitution:**

There are no costs associated with this rule. These rules do not apply to political subdivisions. These rules do not mandate or assign any new, expanded, or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditure, and therefore, do not violate Part I, Article 28-a of the N.H. Constitution.