Readopt with amendment Plc 304.01, effective 8-19-25 (Document #14305), to read as follows:

Plc 304.01 Applying for Initial Licensure. Any person who wishes to apply for a New Hampshire license in a regulated profession in which the person is not currently licensed in New Hampshire or in another jurisdiction having substantially similar requirements for licensure and covered in Plc 313 shall:

(a) Submit the following to the licensing bureau using the portal available via www.oplc.nh.gov or, if the portal is not available or if submitting the application via the portal is not practicable for the applicant, by mailing a paper application to the address specified in Plc 103.03:

(1) A completed "Universal Application for Initial License", dated ***2026***~~June 2025~~, that provides the information required by Plc 304.03 and is signed and attested to as specified in Plc 304.05;

(2) The additional information or documentation specified in Plc 304.04, as applicable;

(3) Any profession-specific addendum or supplement to the universal application identified in profession-specific rules, that is signed and attested to in accordance with:

a. The profession-specific rules; or

b. Plc 304.05, if not otherwise specified in profession-specific rules; and

(4) The application-related fees for initial licensure, unless Plc 304.02(a) applies;

(b) If applicable law requires a criminal records check, complete the process established by applicable law and the NHDOS for requesting a criminal records check, accessible via the NHDOS website at https://www.nh.gov/safety/ or directly at https://services.dos.nh.gov/chri/cpo/, including paying any required fee and directing that the results be sent to the licensing bureau, provided that proof of the applicant's military security clearance may be provided in lieu of the criminal background check if allowed by applicable law; and

(c) If applicable law requires proof of post-high school education, arrange for an official transcript, which shows the relevant degree awarded or training received and the date the degree was awarded or training was completed, to be sent by the issuing institution electronically to the licensing bureau at customersupport@oplc.nh.gov or, if not possible to transmit electronically, by mailing the transcript to the OPLC licensing bureau at the address specified for the OPLC in Plc 103.03.

Appendix I

Rule(s)	State Statute(s) Implemented
Plc 304.01	RSA 310:4, II(c)