

#14651 (eff 7-17-26)

Readopt with amendment He-W 724.01, effective 7-22-16 (Document #11141), to read as follows:**PART He-W 724 VERIFICATION REQUIREMENTS****He-W 724.01 Required Verification.**

(a) When a newly arrived resident of the state applies for supplemental nutrition assistance program (SNAP) benefits, the department shall contact the state in which the household previously resided to determine whether the household already received SNAP for the month of application, subject to 7 CFR 273.3(a).

(b) The applicant or recipient shall provide to the department within 10 calendar days of the date of the request verification regarding excluded income as follows:

(1) For loan income, the applicant or recipient shall provide to the department a statement signed by the lender and the lendee indicating that the payment is a loan and must be repaid; and

(2) If a household receives payments on a recurrent and regular basis from the same source, but claims the payments are loans, the applicant or recipient shall sign an affidavit which states:

a. That repayments are being made or must be made; and

b. The repayment schedule.

(c) The applicant or recipient shall provide to the department within 10 calendar days of the date of the request proof of work registration exemptions as follows:

(1) For an exemption due to the age of a child pursuant to 7 CFR 273.7(b)(1)(iv), the applicant or recipient shall:

a. Be the child's parent, foster parent, stepparent, adoptive parent, guardian, adult with legal custody, or when no parent resides in the household, a member of the household exercising parental control; and

b. Provide documentation, such as a birth certificate, which substantiates the child's date of birth;

(2) For an exemption due to employment of 30 hours per week, the applicant or recipient shall provide documentation or information that establishes the accuracy of statements regarding the number of hours worked;

(3) For an exemption due to self-employment, the applicant or recipient shall provide documentation or information that establishes the accuracy of statements regarding the number of hours worked; and

(4) For an exemption due to self-employment, the applicant or recipient who has been self-employed for 18 consecutive calendar months or more shall show that this has resulted in weekly net income equal to at least 30 hours multiplied by the current federal minimum wage for 6 of the most recent 12 calendar months.

(d) For an exemption due to:

(1) Being physically or mentally unfit for employment pursuant to 7 CFR 273.7(b)(1)(ii), the applicant or recipient shall provide to the department within 10 calendar days of the date of the request:

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- a. Documentation which indicates that a household member is receiving temporary or permanent disability benefits issued by governmental or private sources; or
 - b. A statement from a licensed physical or mental health professional that the individual is physically or mentally unfit for employment;
- (2) Receipt of earnings above the minimum specified by 7 CFR 273.5(b)(5), the self-employed student shall provide to the department within 10 calendar days of the date of the request documentation or information which indicates that weekly earnings are 20 times the federal minimum hourly wage;
- (3) Lack of adequate child care, the applicant or recipient shall provide to the department within 10 calendar days of the date of the request a written statement that adequate child care is not available for a child age 6 through 11 years;
- (4) Continuous enrollment in an institution of higher education, the student shall provide to the department within 10 calendar days of the date of the request a written statement regarding their intent to return or register for the next normal school term;
- (5) Being younger than 16 years of age or older than 60 years of age, pursuant to 7 CFR 273.7(b)(1)(i), the applicant or recipient shall provide documentation, such as a birth certificate, which substantiates the individual's date of birth within 10 calendar days of the date of the request; and
- (6) Participation in a drug addiction or alcoholic treatment and rehabilitation program, the applicant shall provide documentation from the program demonstrating their current enrollment, if federal law provides for such an exemption.
- (e) Pursuant to 7 CFR 273.2(f)(1)(v), the applicant shall verify to the department within 10 calendar days of the date of the request their Social Security Account Number (SSN) or application for an SSN card either:
- (1) By providing a SSN card issued to the individual by the Social Security Administration (SSA); or
 - (2) By submitting proof issued from the SSA that:
 - a. The individual has applied for an SSN pursuant to 7 CFR 273.6(b)(2)(ii); or
 - b. If a newborn infant, an SSN has been applied for on behalf of the newborn pursuant to 7 CFR 273.6(b).

APPENDIX

Rule	Specific State or Federal Statute the Rule Implements
He-W 724.01	RSA 161:4-a, IV; RSA 167:3-c, I; RSA 167:4; 7 CFR 273.2(f)(1)(v); 7 CFR 273.3(a); 7 CFR 273.5(b); 7 CFR 273.6(b); 7 CFR 273.7(b); 42 USC 1320b-7