

#14584 (eff 7-14-26)

Readopt with amendment Alc 301 and Alc 302, effective 3-13-23 (Document #13518), to read as follows:**PART 301 DEFINITIONS****Alc 301.01 Definitions.**

(a) “AdCare Educational Institute of New England” means a non-profit organization providing education for professionals, volunteers, and the public about issues of alcohol and drug prevention, treatment, and recovery located at P.O. Box 742, Augusta, Maine 04332 and newengland.adcare-educational.org.

(b) “Candidate” means a person who is not licensed under this chapter as a certified recovery support worker, licensed alcohol and drug counselor, or master licensed alcohol and drug counselor and is receiving board-approved supervision in New Hampshire in order to meet the licensing requirements in one of those professions.

(c) “Clinical supervision” means “clinical supervision” as defined in RSA 330-C:2, VI namely, “an ongoing, regularly occurring process of examination, critique, and improvement of a counselor's skills, directed by the counselor's designated clinical supervisor, and is typically one-to-one or small group in structure, and utilizes the methods of intensive case review and discussion, and direct and indirect observation of clinical practice.”

(d) “Commission on Institutions of Higher Education of the New England Association of Schools and Colleges” means the regional accreditation agency for colleges and universities in the 6 New England states, consisting of faculty and administrators from affiliated institutions and public members.

(e) “Council for Higher Education Accreditation” means that umbrella organization for more than 81 academic accrediting organizations, including the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges.

(f) “Certified recovery support worker (CRSW) supervision” means an ongoing, regularly occurring process of examination, critique, and improvement of a CRSW's skills by the supervisor designated, and is typically one-to-one or small group in structure, and utilizes the methods of intensive case review and discussion, and direct and indirect observation of practice.

(g) “Core functions and practice dimensions of addiction counseling” means “core functions and practice dimensions of addiction counseling” as defined in RSA 330-C:2, XI, namely, “the following 12 activities an alcohol and drug counselor performs in the role of counselor: screening, intake, orientation, assessment, treatment planning, counseling (individual, group, and significant others), case management, crisis intervention, client education, referral, reports and record keeping, and consultation with other professionals in regard to client treatment and services.”

(h) “Direct supervision” means supervision during which the supervisor is physically present and observing the activities of the individual being supervised.

(i) “Five domains” means the 5 recovery performance domains identified in the International Certification & Reciprocity Consortium (IC&RC) peer recovery examination:

(1) Advocacy;

(2) Ethical responsibility;

#14584 (eff 7-14-26)

- (3) Mentoring and education;
- (4) Recovery and wellness support; and
- (5) Harm reduction.

(j) “Indirect supervision” means supervision through telephone conversations between the supervisor and the person supervised, electronic correspondence between the supervisor and the person supervised, or any other form of supervision which is not direct supervision.

(k) “International Certification and Reciprocity Consortium (IC&RC)” means a non-profit membership organization of certifying and licensing agencies which sets standards of practice in addiction counseling, addiction prevention, and clinical supervision of counselors and other recovery professionals through testing and credentialing of addiction professionals.

(l) “New Hampshire Alcohol and Drug Abuse Counselors Association (NHADACA)” means the New Hampshire professional membership organization of substance use prevention, treatment, and recovery service providers and other addiction-focused health care professionals located at 130 Pembroke Rd Suite 150, Concord, NH 03301 with a phone number of (603) 225-7060 and website address at website www.nhadaca.org.

(m) “NAADAC, The Association for Addiction Professionals (NAADAC)” means a nationwide professional membership organization of addiction counselors, educators, and other addiction-focused health care professionals in the United States located at 44 Canal Center Plaza, Suite 301, Alexandria, VA 22314, phone number 703-741-7686, fax 703-741-7698.

(n) “New Hampshire Center for Excellence on Addiction” means a non-profit agency that provides training and technical assistance to providers and others relative to alcohol and other drug services located at 501 South Street, Bow, NH 03304, phone number 603-573-3333, and e-mail nhcenterforexcellence@jsi.org.

(o) “NHTI – Concord’s Community College (NHTI)” means a college of the New Hampshire community college system located at 31 College Drive, Concord, NH 03301.

(p) “New Hampshire Training Institute on Addictive Disorders” means the program of NHADACA which provides training to substance use prevention, treatment, and recovery service providers.

(q) “Practice of substance use counseling” means “practice of substance use counseling” as defined in RSA 330-C:2, XVIII, namely “the rendering or offering to render professional service for any documented fee or other consideration to individuals, families, or groups. Those professional services include the application of the specific knowledge, skills, counseling theory, and application of techniques to assess, diagnose, define goals, and develop a treatment plan of action aimed toward prevention, education, or treatment in the recovery process of substance use disorders within the continuum of care network. The practice further includes, but is not limited to, networking and making referrals to medical, social services, mental health services, psychiatric, or legal resources when so indicated.”

(r) “Small group” means a group of 2-8 individuals receiving supervision exclusive of the supervisor.

(s) “Substance use disorder” means “substance use disorder” as defined in RSA 330-C:2, XIX namely “a disorder related to the taking of a drug, including alcohol to the extent or frequency that it causes distress and results in a reduced ability to function psychologically, socially, occupationally, or interpersonally, as set forth in the current version of the Diagnostic and Statistical Manual of Mental Disorders of the American Psychiatric Association.”

#14584 (eff 7-14-26)

(t) “Work experience” means “work experience” as defined in RSA 330-C:2, XXI, namely “paid or voluntary experience under clinical supervision with a primary focus on utilizing alcohol and other drug use treatment or intervention theories, techniques, or methodologies.”

Repeal Alc 303.04 effective 3-13-23 (Document #13518), to read as follows:

~~Alc 303.04 Criteria for Initial Reciprocity Based Licensure or Certification.~~

~~— (a) Applicants for initial certification as a CRSW who are currently certified recovery support workers in another jurisdiction within the IC&RC shall be certified by the board upon completion of the application requirements in Alc 304.01—Alc 305.~~

~~— (b) Applicants for initial certification as a CRSW who are certified recovery support workers in a jurisdiction outside the IC&RC shall be eligible for certification in New Hampshire, provided that:~~

~~(1) The application requirements are equal to or more stringent than those outlined in this chapter; and~~

~~(2) The applicant complies with the application requirements described in Alc 304.01—304.04.~~

Repeal Alc 305, effective 3-13-23 (Document #13518), as follows:

~~PART Alc 305 EXAMINATION FOR CRSW INITIAL CERTIFICATION~~

~~— Alc 305.01 Examination and Examination Procedures.~~

~~— (a) The examination to be passed for initial certification as a CRSW shall be the IC&RC written “Peer Recovery” (PR) examination.~~

~~— (b) Applicants intending to take the IC&RC written peer recovery examination shall apply to and take the examination with the IC&RC.~~

~~— (c) Applicants for certification shall request the IC&RC submit proof they have received a passing score on the “Peer Recovery” examination directly to the board.~~

Adopt new Alc 305 to read as follows:

PART Alc 305 EXAMINATION

Alc 305.01 Examination Procedures.

(a) The examination required for initial certification as a CRSW shall be the IC&RC written “Peer Recovery” (PR) examination.

(b) The examination required for initial licensure as a LADC shall be the IC&RC written alcohol and drug counselor (ADC) examination.

(c) The examination required for initial licensure as a MLADC shall be the IC&RC written advanced alcohol and other drug counselor (AADC) examination.

#14584 (eff 7-14-26)

(d) The examination required for initial licensure as a licensed clinical supervisor shall be the IC&RC clinical supervisor (CS) written examination.

(e) Candidates for examination shall register directly with the testing organization, including paying any fee(s) required by the testing organization, and request the testing organization to transmit the results directly to the licensing bureau as required by Plc 303.04.

Repeal Alc 308, effective 3-13-23 (Document #13518), as follows:

~~PART Alc 308 EXAMINATION FOR LADC INITIAL LICENSURE~~

~~-~~

~~— PART Alc 308 EXAMINATION FOR LADC INITIAL LICENSURE~~

~~-~~

~~— Alc 308.01 Examination and Examination Procedures.~~

~~-~~

~~— (a) The examination to be passed for initial licensure as a LADC shall be the IC&RC written alcohol and drug counselor (ADC) examination.~~

~~-~~

~~— (b) Applicants intending to take the IC&RC written alcohol and drug counselor examination shall apply to and take the examination with the IC&RC.~~

~~-~~

~~— (c) Applicants for licensure shall request that the IC&RC submit proof they have received a passing score on the IC&RC International examination directly to the board.~~

~~-~~

Adopt new Alc 308 to read as follows:

PART 308 ENDORSEMENT

Alc 308.01 Eligibility.

(a) For purposes of obtaining a license by endorsement in a profession regulated by the board, the current requirements of the licensing jurisdiction shall be the requirements as stated in Plc 313.15.

(b) Applicants for licensure by endorsement shall apply as required by Plc 313.03 and complete the process for requesting a criminal records check as required by RSA 330-C:20.

Repeal Alc 309, effective 3-13-23 (Document #13518), and renumber existing Alc 310 as Alc 309, as follows:

~~PART Alc 309 INITIAL RECIPROCITY BASED LADC LICENSURE~~

~~-~~

~~— Alc 309.01 Eligibility Requirements for Reciprocity Based Initial Licensure as a Licensed Alcohol and Drug Counselor.~~

~~-~~

~~— (a) The board shall issue an initial license as a LADC based on reciprocity to an individual who has been licensed in another state for less than 5 years and who:~~

~~-~~

~~(1) Meets the requirements set forth in Alc 306.02 (a)(1) through (a)(3);~~

~~-~~

~~(2) Has not been the subject of disciplinary action with the immediately preceding 5 years in any state or jurisdiction; and~~

#14584 (eff 7-14-26)

-

~~(3) Has complied with the application requirements set forth in Ale 313.01.~~

-

~~—— (b) An applicant for reciprocity based initial licensure as a LADC who has been licensed in another state for 5 years or more shall submit or arrange for the board's office to receive:~~

-

~~(1) A completed the "Application for Initial Licensure as an Alcohol and Drug Counselor or Master Alcohol and Drug Counselor" form provided by the board and further described in Ale 313.02;~~

-

~~(2) A reciprocity approval notification sent directly to the board's office by IC&RC, if applicable;~~

-

~~(3) Proof of practice as a LADC or at an equivalent level of licensure and scope of practice in another state or territory of the United States for a period of 5 years or more, with the applicant's license being active and in good standing as verified by the licensing body in the state or territory of licensing, if applicable;~~

-

~~(4) An official transcript showing the applicant's academic degree sent directly to the board's office by the degree-granting educational institution;~~

-

~~(5) Payment of the applicable license fee as described in Ale 317;~~

-

~~(6) A criminal history records check form and fingerprint card or live scan document, requesting both a New Hampshire and a federal records check, in accordance with the procedure specified by the NH department of safety at Saf C 5700, Operation of the Central Repository: Criminal Records, with the required fee. The fee for the criminal history records check shall be submitted using a separate payment.~~

-

~~(7) Unless the information is available only on a secure website, an official verification letter sent directly to the board by every jurisdiction which has issued a license, certificate, or other authorization to practice counseling of individuals with substance use and integrated co-occurring disorders stating:~~

-

~~a. Whether the license, certificate, or other authorization is or was, during its period of validity, in good standing; and~~

-

~~b. Whether any disciplinary action was taken against the license, certificate, or other authorization to practice; and~~

-

~~(8) A written description of the circumstances if the applicant has indicated "yes" to any of the "yes-no" questions on the "Application for Initial Licensure for Alcohol and Drug Counselor or Master Alcohol and Drug Counselor" form.~~

-

~~—— (c) Notwithstanding (a) (b) above, applicants seeking licensure pursuant to this section with less than a 60-hour master's degree shall be eligible for licensure prior to completing the requirements of Ale 310.02, so long as:~~

-

~~(1) Such individuals comply with Ale 310.02(b) within 5 years of initial licensure; and~~

-

~~(2) Such individuals notify the board, in writing, upon completion of the required education.~~

-

~~—— (d) Applicants under (c) above who do not satisfy the educational requirements within 5 years of licensure shall not be eligible for MLADC license renewal but shall be licensed as a LADC if the board determines that the requirements of Ale 306 have been met.~~

-

#14584 (eff 7-14-26)

~~— (e) The board shall waive the requirements of supervised practical training described in Ale 310.04 and supervised work experience found in Ale 310.05 for applicants applying for licensure under this section, provided that applicants present proof of active licensed practice in another jurisdiction for a period of 5 years or more.~~

Repeal Ale 311 and Ale 312, effective 3-13-23 (Document #13518), as follows and renumber existing Ale 313 and Ale 314 as Ale 310 and Ale 311:

~~PART Ale 311 EXAMINATION FOR MLADC INITIAL LICENSURE~~

~~— Ale 311.01 Examination and Examination Procedures.~~

~~— (a) The examination to be passed for initial licensure as a MLADC shall be the IC&RC written advanced alcohol and other drug counselor (AADC) examination.~~

~~— (b) Applicants intending to take the IC&RC written advanced alcohol and drug counselor examination shall apply to and take the examination with the IC&RC.~~

~~— (c) Applicants for licensure shall request the IC&RC submit proof they have received a passing score on the “Advanced Alcohol and Drug Counselor” examination directly to the board.~~

~~PART Ale 312 INITIAL RECIPROCITY BASED MLADC LICENSURE~~

~~— Ale 312.01 Eligibility Requirements for Reciprocity Based Initial Licensure as a Master Licensed Alcohol and Drug Counselor.~~

~~— (a) The board shall issue an initial license as a MLADC based on reciprocity to an individual who has been licensed in another state for less than 5 years and who:~~

~~(1) Meets the requirements set forth in Ale 310.01;~~

~~(2) Has not been the subject of disciplinary action with the immediately preceding 5 years in any state or jurisdiction; and~~

~~(3) Has complied with the application requirements set forth in Ale 313.01.~~

~~— (b) An applicant for reciprocity based initial licensure as a MLADC who has been licensed in another state for 5 years or more shall submit or arrange for the board’s office to receive:~~

~~(1) A completed “Application for Initial Licensure for Alcohol and Drug Counselor or Master Alcohol and Drug Counselor” form provided by the board and further described in Ale 313.02;~~

~~(2) A reciprocity approval notification sent directly to the board’s office by the IC&RC;~~

~~(3) Proof of practice as a LADC or at an equivalent level of licensure and scope of practice in another state or territory of the United States for a period of 5 years or more, with the applicant’s license being active and in good standing as verified by the licensing body in the state or territory of licensing, if applicable;~~

~~(4) An official transcript showing the applicant’s academic degree sent directly to the board’s office by the degree granting educational institution;~~

#14584 (eff 7-14-26)

- ~~(5) Payment of the applicable license fee described in Alc 317;~~
- ~~(6) A criminal history records check form and fingerprint card or live scan document, requesting both a New Hampshire and a federal records check, in accordance with the procedure specified by the NH department of safety at Saf C 5700, Operation of the Central Repository: Criminal Records, with the required fee. The fee for the criminal history records check shall be submitted using a separate payment;~~
- ~~(7) Unless the information is available only on a secure website, an official verification letter sent directly to the board by every jurisdiction which has issued a license, certificate, or other authorization to practice counseling of individuals with substance use and integrated co-occurring disorders stating:

 - ~~a. Whether the license, certificate, or other authorization is or was, during its period of validity, in good standing; and~~
 - ~~b. Whether any disciplinary action was taken against the license, certificate, or other authorization to practice; and~~~~
- ~~(8) A written description of the circumstances if the applicant has indicated "yes" to any of the "yes-no" questions on the "Application for Initial Licensure for Alcohol and Drug Counselor or Master Alcohol and Drug Counselor" form.~~
- ~~(c) Notwithstanding (a) (b) above, applicants seeking licensure pursuant to this section with less than a 60-hour master's degree shall be eligible for licensure prior to completing the requirements of Alc 310.02, so long as:

 - ~~(1) Such individuals comply with Alc 310.02(b) within 5 years of initial licensure; and~~
 - ~~(2) Such individuals notify the board, in writing, upon completion of the required education.~~~~
- ~~(d) Applicants under (c) above who do not satisfy the educational requirements within 5 years of licensure shall not be eligible for MLADC license renewal but shall be licensed as a LADC if the board determines that the requirements of Alc 306 have been met.~~
- ~~(e) The board shall waive the requirements of supervised practical training described in Alc 310.04 and supervised work experience found in Alc 310.05 for applicants applying for licensure under this section, provided that applicants present proof of active licensed practice in another jurisdiction for a period of 5 years or more.~~

Repeal Alc 315, effective 3-13-23 (Document #13518), as follows, and renumber existing Alc 316 as Alc 312:

PART ~~Alc 315~~ EXAMINATION FOR LCS INITIAL LICENSURE

~~Alc 315.01 Examination and Examination Procedures.~~

- ~~(a) The examination to be passed for initial licensure as a licensed clinical supervisor shall be the IC&RC clinical supervisor (CS) written examination.~~
- ~~(b) Applicants intending to take the IC&RC certified clinical supervisor exam shall apply to and take the exam with the IC&RC.~~

#14584 (eff 7-14-26)

~~— (e) Applicants for licensure shall request the IC&RC submit proof they have received a passing score on the IC&RC examination directly to the board.~~

Appendix A: State Statutes Implemented

Rule(s)	State Statute(s) Implemented
Alc 301.01(a), (b), (e), (f), (h)–(p), (r)	RSA 330-C:2; RSA 330-C:3
Alc 301.01(c)	RSA 330-C:2, VI
Alc 301.01(d)	RSA 330-C:2, VI
Alc 301.01(g)	RSA 330-C:2, XI
Alc 301.01(q)	RSA 330-C:2, XVIII
Alc 301.01(s)	RSA 330-C:2, XIX
Alc 301.01(t)	RSA 330-C:2, XXI
Alc 303.04 (repeal)	RSA 310:17; RSA 330-C:20
Alc 305 (repeal)	RSA 330-C:5, IV
Alc 305.01	RSA 330-C:5, IV
Alc 308 (repeal)	RSA 330-C:5, IV
Alc 308.01	RSA 310:17
Alc 309 (repeal)	RSA 330-C:7 Repealed by 2025, 161:6, II, eff. Sept. 13, 2025.
Alc 311 (repeal)	RSA 330-C:5, IV
Alc 312 (repeal)	RSA 330-C:7 Repealed by 2025, 161:6, II, eff. Sept. 13, 2025.
Alc 315 (repeal)	RSA 330-C:5, IV