

Amendment to HB 337-FN

1 Amend the title of the bill by replacing it with the following:

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3 AN ACT relative to directing the office of professional licensure and certification to provide
4 notice of public meetings and an opportunity for comment from the public, and
5 creating a new attorney II position.
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7 Amend the bill by replacing all after the enacting clause with the following:

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9 1 New Paragraphs; Office of Professional Licensure and Certification; Notifications. Amend
10 RSA 310-A:1-d by inserting after paragraph V the following new paragraphs:

11 VI. All boards, councils, and commissions within the office of professional licensure and
12 certification shall notify the public of any public meeting no less than 14 calendar days prior to the
13 meeting. All governmental records, as defined in RSA 91-A:1-a, III, distributed to the board, council,
14 or commission for the meeting shall be available to the public no less than 7 calendar days prior to
15 the meeting, provided the governmental records do not contain information exempt from disclosure
16 under RSA 91-A:5 or other applicable law. The chair of the board, council, or commission shall add
17 items to the agenda within 7 calendar days of a meeting if, at the chair's discretion, the public's
18 interest in the board addressing the matter outweighs the public's interest in timely access to
19 governmental records associated with the new agenda item. In such circumstances, governmental
20 records shall be available to the public as soon as reasonably practicable. If it is not practicable to
21 make available to the public at least one day prior to a meeting, then paper copies of governmental
22 records associated with the new agenda item shall be available at the meeting location upon request,
23 provided the governmental records to be considered have undergone legal review to identify
24 information exempt from disclosure. In such instances, materials associated with the new agenda
25 item shall undergo legal review and be made available to the public with 7 calendar days of the
26 public meeting. This section shall not apply to emergency meetings conducted pursuant to RSA 91-
27 A:2; emergency hearings conducted pursuant to RSA 541-A:30, III; and disciplinary and non-
28 disciplinary adjudicative or remedial proceedings conducted by boards, councils, and commissions
29 within the office of professional licensure and certification.

30 VII. All boards, councils, and commissions within the office of professional licensure and
31 certification shall provide an opportunity for comment from the public, virtually or in person, at
32 public meetings, in a manner established by the board, council, or commission chair. This section
33 shall not apply to emergency hearings conducted pursuant to RSA 541-A:30, III; and disciplinary

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1 and non-disciplinary remedial proceedings conducted by boards, councils, and commissions within
2 the office of professional licensure and certification.

3 VIII. All boards, councils, and commissions within the office of professional licensure and
4 certification shall provide an opportunity for the public to submit written comments on matters
5 before the board, council, or commission. This section shall not apply to emergency hearings
6 conducted pursuant to RSA 541-A:30, III; and disciplinary and non-disciplinary remedial
7 proceedings conducted by boards, councils, and commissions within the office of professional
8 licensure and certification.

9 2 Office of Professional Licensure and Certification; New Classified Position; Appropriation

10 I. One attorney II position, labor grade 28, is hereby established as a classified position in
11 the office of professional licensure and certification.

12 II. The amount necessary to pay for the position established in paragraph I is hereby
13 appropriated to the executive director of the office of professional licensure and certification.
14 Salaries and necessary expenses shall be a charge against the office of professional licensure and
15 certification fund.

16 3 Effective Date. This act shall take effect 60 days after its passage.

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AMENDED ANALYSIS

This bill directs the office of professional licensure and certification to provide to the public notice of its meetings and an opportunity to comment in such meetings. This bill also establishes an attorney II position for the office of professional licensure and certification.