CHAPTER 138
HB 1288 - FINAL VERSION

16Feb2022... 0522h

2022 SESSION

22-2702
07/10

HOUSE BILL ***1288***

AN ACT relative to the terms for certain officers and the names, duties, and funds of certain divisions within the department of administrative services.

SPONSORS: Rep. McGuire, Merr. 29; Sen. Reagan, Dist 17

COMMITTEE: Executive Departments and Administration

AMENDED ANALYSIS

This bill

I. Establishes terms for the deputy commissioner, the assistant commissioner, and each unclassified division director in the department of administrative services.

II. Renames the division of financial data management within the department of administrative services as the division of enterprise applications management.

III. Modifies the new position classifications process to be based upon the recommendations of a stakeholder group overseen by the director of personnel.

IV. Increases the annual amount retained in the nonlapsing personnel education and training fund for the division of personnel.

- -

Explanation: Matter added to current law appears in ***bold italics.***
Matter removed from current law appears [~~in brackets and struckthrough.~~]
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

CHAPTER 138
HB 1288 – FINAL VERSION

16Feb2022... 0522h

22-2702
07/10

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twenty Two

AN ACT relative to the terms for certain officers and the names, duties, and funds of certain divisions within the department of administrative services.

Be it Enacted by the Senate and House of Representatives in General Court convened:

138:1 Department of Administrative Services; Commissioner; Directors; Term Limits Established. Amend RSA 21-I:2, II to read as follows:

II. The commissioner shall nominate for appointment by the governor, with the consent of the council, each unclassified division director, the assistant commissioner, and the deputy commissioner*, each of whom shall serve a term of 4 years*.

138:2 Department of Administrative Services; Division of Financial Data Management Modified. RSA 21-I:5 is repealed and reenacted to read as follows:

21-I:5 Division of Enterprise Applications Management. There is hereby established within the department a division of enterprise applications management under the supervision of an unclassified director of enterprise applications management who shall be responsible for the following functions in accordance with applicable laws:

I. Sustaining, advancing, and promoting the utilization of the state's enterprise application software systems both current and future to facilitate regulatory, statewide operational processes, continuity, and integrity of such information.

II. Assisting the commissioner with the planning, management, and operation of the state's enterprise resource planning (ERP) software and operation of all internal department financial, human resources, benefits, payroll, and budgeting systems.

III. Provide guidance in the selection, development, modification, and deployment of technical software products for public sector usage.

IV. Assisting department division directors by:

(a) Developing and configuring reporting and systems for their use.

(b) Jointly monitoring state and federal fiscal legislation with the directors in order to assure timely awareness of and compliance with new legislation.

V. Assisting state employees in their use of the enterprise application system, peripheral application systems, and system developed information.

VI. Developing and maintaining views of data, including files, reports, forms, and web pages, originating in the enterprise application system and information of public interest for publishing in response to requestor specifications or regulatory requirements.

138:3 Compensation of Certain State Officers; Renaming the Position of Director of Financial Data Management. Amend the following position under letter grade HH in RSA 94:1-a, I(b) to read as follows:

HH	Department of administrative services	director of [~~financial data management~~] *enterprise applications management*

138:4 Transfer. The books, papers, personnel obligations, and assets of the former division of financial data management shall transfer to the division of enterprise applications management without interruption or further action. The incumbent director of financial data management, on the effective date of this act, shall serve as the director of enterprise applications management for the remainder of his or her term as director of financial data management, unless earlier resigned, retired, terminated, or otherwise ceasing service in that capacity, in accordance with applicable law.

138:5 Department of Administrative Services; Division of Personnel; Task Force Revised. Amend RSA 21-I:42, II to read as follows:

II. Preparing, maintaining and periodically revising a position classification plan for all positions in the classified service, based upon similarity of duties performed and responsibilities assumed so that the same qualifications may reasonably be required for, and the same schedule of pay may be equitably applied to, all positions in the same classification. Any new position classification plan shall be based upon the recommendations of [~~the personnel system task force~~] ***a stakeholders group overseen by the director of personnel*** and shall not be considered a rule subject to RSA 541-A. The plan shall be prepared with due consideration for:

(a) The availability of personnel capable of filling the requirements of any position; and

(b) Any requirement for an employee to live on the premises of the place of employment as a condition of employment.

138:6 Department of Administrative Services; Division of Personnel; Task Force Revised. Amend the introductory paragraph of RSA 21-I:42, XIII to read as follows:

XIII. Developing and implementing, in accordance with the recommendations of [~~the personnel system task force~~] ***a stakeholders group overseen by the director of personnel***, a performance evaluation system for all classified employees. The evaluation system shall include the following elements:

138:7 Department of Administrative Services; Division of Personnel; Education and Training Fund; Amount Increased. Amend the introductory subparagraph of RSA 21-I:42, XVII(a) to read as follows:

(a) A nonlapsing revolving fund, which shall not exceed [~~$20,000~~] ***$100,000*** on June 30 of each year, shall be established in the division of personnel, department of administrative services. Any amounts in excess of [~~$20,000~~] ***$100,000*** on June 30 of each year shall be deposited in the general fund as unrestricted revenue. The moneys in this fund shall be used for the purpose of:

138:8 Judicial Conduct Commission; Administrative Support; Enterprise Operations Included. Amend RSA 494-A:18 to read as follows:

494-A:18 Administrative Support. Notwithstanding RSA 494-A:1, upon request of the commission, the department of administrative services shall assist the commission in matters related to personnel and benefits administration, purchasing, telecommunications, [~~financial data~~] ***enterprise applications*** management, and property management. Upon request of the commission, the state library shall assist the commission in development and maintenance of a web page on the official state website.

138:9 Effective Date. This act shall take effect 60 days after its passage.

Approved: June 07, 2022
Effective Date: August 06, 2022

CHAPTER 138
HB 1288 - FINAL VERSION