

HB 244 - AS AMENDED BY THE SENATE

7Jan2026... 2952h
03/12/2026 1025s

2025 SESSION

25-0112
06/09

HOUSE BILL **244**

AN ACT updating and recodifying the municipal enforcement of the building and fire code.

SPONSORS: Rep. C. McGuire, Merr. 27; Rep. Erf, Hills. 28; Sen. Murphy, Dist 16; Sen. Pearl,
Dist 17

COMMITTEE: Executive Departments and Administration

ANALYSIS

This bill reorganizes the state building and fire code by repealing it from certain parts of the RSA and reenacting it with some modifications to another part of the RSA.

This bill makes some grammar and spelling corrections.

Explanation: Matter added to current law appears in ***bold italics***.
 Matter removed from current law appears ~~[in brackets and struck through.]~~
 Matter which is either (a) all new or (b) repealed and reenacted appears in regular
type.

HB 244 - AS AMENDED BY THE SENATE

7Jan2026... 2952h
03/12/2026 1025s

25-0112
06/09

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twenty Five

AN ACT updating and recodifying the municipal enforcement of the building and fire code.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 1 Procedure for Ordering Building Vacated. Amend the introductory paragraph of RSA 147:16-
2 a to read as follows:

3 The health officer shall have the authority to order occupants to vacate a building, structure, or
4 other premises if the officer determines, based on reasonable information and belief, that the
5 condition of such premises constitutes a clear and imminent danger to the life or health of occupants
6 or other persons, and that protection of life or health requires vacating the premises. For the
7 purposes of this section, "officer" shall mean any municipal official who orders such vacation,
8 including the health officer acting under the authority of this section, RSA 147:4, or RSA 147:11, the
9 building [~~inspector~~] **official** acting under RSA [~~674:52-a~~] **155-A:3**, or the fire chief acting under RSA
10 154:21-a. The following procedure shall apply:

11 2 Public Accommodations Constructed After January 1, 1992. Amend RSA 155:39-d to read as
12 follows:

13 155:39-d Public Accommodations Constructed After January 1, 1992. This section applies to
14 any new building or facility proposed to be constructed specifically as a place of public
15 accommodation on or after January 1, 1992. This section also applies to any single enlargement of
16 an existing building or facility which enlargement is proposed to be constructed on or after January
17 1, 1992, if the cost of such enlargement exceeds 25 percent of the fair market value of the real estate
18 and building or facility situated thereon but only to the portion thereof which is so enlarged.
19 Facilities subject to this section shall meet the requirements of the New Hampshire code for barrier-
20 free design established pursuant to RSA 275-C:14-17. This section shall also be enforced by the
21 building [~~inspector~~] **official** as provided in RSA [~~676:11-13~~] **155-A:3**.

22 3 New Paragraphs; Definitions. Amend RSA 155-A:1 by inserting after paragraph VI the
23 following new paragraphs:

24 VII. "District commissioners" means the board of commissioners of a village district or
25 precinct.

26 VIII. "Local governing body" means, in addition to any other appropriate title:

- 27 (a) Board of selectmen in a town;
28 (b) City council or board of aldermen in a city;
29 (c) Village district commissioners in a village district; or

(d) County commissioners in a county in which there are located unincorporated towns or unorganized places.

IX. "Local legislative body" means one of the following basic forms of government utilized by a municipality:

(a) Council, whether city or town;

(b) Mayor-council;

(c) Mayor-board of aldermen;

(d) Village district or precinct;

(e) Town meeting; or

(f) County convention.

X. "Mayor" means the chief executive officer of the municipality, whether the official designation of the office is mayor of a city, city or town manager, the board of selectmen of a town, the board of commissioners of a village district, the county commissioners of a county in which there are located unincorporated towns or unorganized places, or any other title or any official designated in the municipal charter to perform the duties of "mayor."

XI. "Municipality" or "municipal" means, includes and relates to cities, towns, village districts, and counties in which there are located unincorporated towns or unorganized places.

XII. "Selectmen" means the board of selectmen of a town and the county commissioners of a county in which there are located unincorporated towns or unorganized places.

4 State Building Code. Amend RSA 155-A:2, VI to read as follows:

VI. For any municipality which has not adopted an enforcement mechanism under RSA ~~[674:51]~~ **155-A:3**, the contractor of the building, building component, or structure shall notify the state fire marshal concerning the type of construction before construction begins excluding one- and 2-family dwellings. Any municipality that has adopted an enforcement mechanism under RSA ~~[674:51]~~ **155-A:3** may contract with a local enforcement agency or a qualified third party for these services as an alternative to establishing the position of building ~~[inspector]~~ **official** under RSA ~~[674:51, III(e)]~~ **155-A:3**, and such agency or third party shall have the same authority as a building ~~[inspector]~~ **official** as provided in that section.

5 Enforcement Mechanism; Local Enforcement Agency. Amend RSA 155-A:3, I to read as follows:

I. The local legislative body, as defined in RSA ~~[672:8]~~ **155-A:1**, is hereby empowered and authorized to establish a local enforcement agency, as defined in RSA 155-A:1, III, to enforce the state building code adopted under RSA 155-A. The local legislative body may adopt a nationally recognized code not included in, and not inconsistent with, the state building code, except for a nationally recognized code which has the same or similar scope or purpose, as determined by the building code review board, that is included in the most recent edition of the state building code adopted under RSA 155-A:1, IV.

HB 244 - AS AMENDED BY THE SENATE

- Page 3 -

6 Local Amendments; Application. Amend RSA 155-A:3, III(d)(1) - (2) to read as follows:

(1) Accept and review appropriate ~~[design]~~ **construction** documents;

(2) Issue building permits as provided in RSA ~~[676:11-13]~~ **155-A:4**;

7 Local Amendments; Application. Amend RSA 155-A:3, VII to read as follows:

VII. The state building code established in RSA 155-A shall be effective in all municipalities, as defined in RSA ~~[672:10]~~ **155-A:1, XI**, in the state, without further local modification, except as permitted by this section, and shall be enforced as provided in RSA 155-A:7. Notwithstanding any other provision of law, no local legislative body shall enact or enforce any ordinance, adopt or enforce any rule, or implement any regulation that amends, overrides, or deviates from the state building code, or addresses any subject included in the state building code, except as otherwise permitted by this section or other statute, on or after the effective date of this section. All municipalities with an enforcement mechanism shall enforce and comply fully with the state building code without further local modification, except as otherwise permitted by this section or other statute

8 Local Amendments; Application. Amend RSA 155-A:3, IX and X to read as follows:

IX. No municipality ~~[or local land use board]~~, as defined in RSA ~~[672:7]~~ **155-A:1, XI**, shall enforce any ordinance, regulation, code, or administrative practice requiring the installation of automatic fire suppression sprinklers in any new or existing detached one- or two-family dwelling unit in a structure used only for residential purposes, or in existing buildings that contain, or will contain, no more than four dwelling units, unless fire sprinklers are existing or are required by a nonresidential occupancy.

X. Notwithstanding any provision of law to the contrary, no municipality, **as defined in RSA 155-A:1, XI**, ~~[or local land use board]~~ shall enforce any existing ordinance, regulation, code, or administrative practice requiring the installation or use of automatic fire suppression sprinklers in any manufactured housing unit, as defined in RSA 674:31, situated in a manufactured housing park, as defined in RSA 205-A:1, II. Nothing in this paragraph shall affect the ability of an applicant for a local land use permit to include the installation of fire suppression sprinklers pursuant to RSA 674:36, ~~[IV]~~ **VI**, or affect the validity or enforceability of such inclusion.

~~[X.]~~ **XI.** No county, city, town, village district, local land use board, or other subdivision of this state shall adopt any ordinance, regulation, code, or administrative practice that prohibits or restricts a person or entity from installing a safe and commercially available heating or other energy system of their choice, or from engaging the services of an energy provider of their choice to install, connect, or resupply such energy system. In this paragraph, "energy provider" means a qualified and licensed distributor of oil, propane, natural gas, or other company or entity that supplies energy or related services to the public.

XII. The building official shall have the authority to order occupants to vacate a building, structure, or other premises if the inspector determines, based on reasonable information and belief, that there is imminent danger of failure or collapse, or the

condition of such premises otherwise constitutes a clear and imminent danger to the life or safety of occupants or other persons and that protection of life or safety requires vacating the premises. Such an order shall be subject to the procedures of RSA 147:16-a, which shall supersede inconsistent provisions contained in any local code or code adopted by reference.

XIII. The provisions of paragraph I shall not apply to a residence which is occupied by the owner and his or her immediate family, unless the condition of such premises constitutes a clear and imminent danger to the life or health of persons other than the occupant or occupants.

9 New Sections; Building Code Enforcement. Amend RSA 155-A by inserting after section 3-c the following new sections:

155-A:3-d Building Code Board of Appeals.

I. The building code board of appeals shall hear and decide appeals of orders, decisions, or determinations made by the building official or fire official relative to the application and interpretation of the state building code or state fire code as defined in RSA 155-A:1. If the zoning board of adjustment or board of selectmen is acting as the building code board of appeals under RSA 155-A:3, its jurisdiction shall be limited to hearing appeals of local amendments to the state building code or state fire code, and all other appeals shall be made to the building code review board under RSA 155-A:11-b. An application for appeal shall be based on a claim that the true intent of the code or the rules adopted thereunder have been incorrectly interpreted, the provisions of the code do not fully apply, or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of the state building code or the state fire code.

II. Appeals of decisions of any local building code board of appeals shall be made within 30 days of the board's decision to the state building code review board as outlined under RSA 155-A:10, IV(c).

III. The building code board of appeals shall consist of 3 or 5 members who shall be appointed in a manner prescribed by the local legislative body; provided, however, that an elected zoning board of adjustment may act as the building code board of appeals. Each member of the board shall be a resident of the municipality in order to be appointed.

IV. The term of an appointed building code board of appeals member shall be 3 years. The initial terms of members first appointed or elected to any building code board of appeals shall be staggered so that no more than one appointment occurs annually in the case of a 3 member board and no more than 2 appointments or elections occur annually in the case of a 5 member board, except when required to fill vacancies.

V. The term of office for an appointed building code board of appeals member shall begin on a date established by the appointing authority, or as soon thereafter as the member is qualified, and shall end 3 years after the date so established. If no successor has been appointed and qualified at

1 the expiration of an appointed member's term, the member shall be entitled to remain in office until
2 a successor has been appointed and qualified.

3 VI. The local legislative body may provide for the appointment of not more than 5 alternate
4 members to any appointed building code board of appeals, who shall be appointed by the appointing
5 authority. The terms of alternate members shall be 3 years.

6 VII. Each building code board of appeals shall elect its chairperson from the appointed or
7 elected members and may create other offices as it deems necessary.

8 VIII. The term of every officer and chairperson elected by a building code board of appeals
9 shall be one year. Both the chairperson and officers shall be eligible for reelection.

10 IX. Meetings of the building code board of appeals shall be held at the call of the chairperson
11 and at such other times as the board may determine.

12 X. A majority of the membership of a building code board of appeals shall constitute the
13 quorum necessary in order to transact business at any meeting of a building code board of appeals.

14 XI. Whenever a regular member of a building code board of appeals is absent or whenever a
15 regular member disqualifies himself or herself, and an alternate member is present, the chairperson
16 shall designate an alternate to act in the absent member's place.

17 XII. Vacancies in the membership of a building code board of appeals occurring other than
18 through the expiration of a term of office shall be filled by the original appointing authority for the
19 unexpired term. The chairperson of the building code board of appeals may designate an alternate
20 member of the board to fill the vacancy temporarily until the vacancy is filled.

21 XIII. After public hearing, appointed members and alternate members of an appointed
22 building code board of appeals may be removed by the appointing authority upon written findings of
23 inefficiency, neglect of duty, or malfeasance in office.

24 XIV. The appointing authority or the building code board of appeals shall file with the city
25 or town clerk, the village district clerk, or the clerk for the county commissioners, whichever is
26 appropriate, a written statement of reasons for removal under this section.

27 XV. No member of a building code board of appeals shall participate in deciding or shall sit
28 upon the hearing of any question which the board is to decide in a judicial capacity if that member
29 has a direct personal or pecuniary interest in the outcome which differs from the interest of other
30 citizens, or if that member would be disqualified for any cause to act as a juror upon the trial of the
31 same matter in any action at law. Reasons for disqualification do not include exemption from service
32 as a juror or knowledge of the facts involved gained in the performance of the member's official
33 duties.

34 XVI. Each building code board of appeals may appoint such employees as it deems necessary
35 for its work who shall be subject to the same employment rules as other corresponding civil
36 employees of the municipality. Each board may also contract with planners, engineers, architects,
37 and other consultants for such services as it may require. The expenditures of the board, exclusive

1 of gifts, reimbursements, or amounts held pursuant to this section, shall be within the amounts
2 appropriated for the purpose by the local legislative body, which may provide such funds, equipment,
3 and accommodations as it deems necessary or advisable for the board's work. Each board may
4 accept and use gifts, grants, or contributions for the exercise of its functions, in accordance with
5 procedures established for the expenditure of funds within the municipality.

6 XVII. Any fee which a building code board of appeals, acting pursuant to this title, collects
7 from an applicant to cover an expense lawfully imposed upon that applicant, including but not
8 limited to the expense of notice, the expense of consultant services or investigative studies under this
9 title, or the implementation of conditions lawfully imposed as part of a conditional approval, may be
10 paid out toward that expense without approval of the local legislative body. This paragraph shall
11 not apply to application, permit, or inspection fees which have been set by the local legislative body
12 as part of an ordinance, or by the selectmen under RSA 41:9-a. Notwithstanding RSA 155-A:1, a
13 building official shall not be considered a "building code board of appeals" for purposes of this
14 section. Such fees shall:

15 (a) Be placed in the custody of the municipal treasurer whenever held by the
16 municipality, subject to the same investment limitations as for other municipal funds;

17 (b) Be paid out only for the purpose for which the expense was imposed upon the
18 applicant;

19 (c) Be held in a separate, nonlapsing account, and not commingled with other municipal
20 funds; provided, however, that such fees may be used to reimburse any account from which an
21 amount has been paid out in anticipation of the receipt of said fees; and

22 (d) Be paid out by the municipal treasurer only upon order of the building code board of
23 appeals or its designated agent for such purpose.

24 XVIII. Any fee which a city or town imposes on an applicant pursuant to this title shall be
25 published in a location accessible to the public during normal business hours. Any fee not published
26 in accordance with this section at the time an applicant submits an application shall be considered
27 waived for purposes of that application. A city or town may comply with the requirements of this
28 section by publicly posting a list of fees at the city or town hall or by publishing a list of fees on the
29 city or town's Internet website.

30 XIX. The chairperson of the building code board of appeals or, in the chairperson's absence,
31 the acting chairperson may administer oaths. Whenever the board exercises its regulatory or quasi
32 judicial powers it may, at its sole discretion, compel the attendance of witnesses. All expenses
33 incurred under this section for compelling the attendance of a witness shall be paid by the party or
34 parties requesting that a witness be compelled to attend a meeting of the board.

35 XX. Each building code board of appeals shall hold its meetings and maintain its records in
36 accordance with RSA 91-A.

1 XXI. Whenever a building code is repealed, the records of the building code board of appeals
2 shall be transferred to the planning board.

3 XXII. Every building code board of appeals, and every zoning board of adjustment acting as
4 a building code board of appeals, shall adopt rules of procedure concerning the method of conducting
5 its business. Rules of procedure shall be adopted at a regular meeting of the board and shall be
6 placed on file with city, town, village district clerk, or clerk for the county commissioners for public
7 inspection. The rules of procedure shall include when and how an alternate may participate in
8 meetings of the building code board of appeals.

9 XXIII. Anyone affected by a decision made by the building official can appeal to the board of
10 adjustment except as provided in RSA 155-A:3-d, I. To do this, the person affected must file an
11 appeal within a reasonable time, in compliance with the board's rules, by submitting a notice of
12 appeal to both the inspector who made the decision and the board, explaining the reasons for the
13 appeal. The inspector shall send all related documents to the board within a reasonable time.

14 XXIV. The building code appeals board may impose reasonable fees to cover its
15 administrative expenses and costs of special investigative studies, review of documents, and other
16 matters which may be required by particular appeals or applications.

17 XXV. The effect of an appeal to the board is to maintain the current state of affairs. An
18 appeal against the issuance of any permit or certificate shall suspend the permit or certificate, and
19 no related construction, alteration, or change of use may begin. An appeal against any order or
20 enforcement action shall halt all related proceedings unless the building official, after receiving the
21 notice of appeal, certifies to the building code board of appeals that a stay would, in their opinion,
22 cause imminent danger to life, health, safety, property, or the environment. In such cases,
23 proceedings shall only be stayed by a restraining order granted by the board or the superior court,
24 upon notice to the building official and for good cause shown.

25 XXVI. The building code board of appeals shall issue a final written decision and provide a
26 copy to the applicant. This decision shall include specific written findings of fact that substantiate
27 the decision. Should the board fail to provide these specific written findings in the case of a
28 disapproval, it shall be grounds for automatic reversal and remand by the superior court upon
29 appeal, unless the court identifies other factors justifying the disapproval. If the appeal is denied,
30 the board shall furnish the applicant with written reasons for the disapproval. If the appeal is
31 approved with conditions, the board shall include a detailed description of all conditions necessary
32 for final approval in the written decision.

33 XXVII. Whenever the building code appeals board votes to approve or disapprove an appeal
34 or deny a motion for rehearing, the minutes of the meeting, including the written decision with
35 reasons and all conditions of approval, shall be filed with the town clerk. These documents shall be
36 made available for public inspection within 5 business days of the vote.

HB 244 - AS AMENDED BY THE SENATE

- Page 8 -

1 155-A:3-e Method of Enactment in Cities Operating Under the Board of Mayor and Aldermen, or
2 the Corresponding Governmental Body Form of Government.

3 I. The board of mayor and aldermen, or the corresponding governmental body of any city, is
4 hereby empowered and authorized to pass and adopt ordinances establishing a local enforcement
5 agency, as defined in RSA 155-A:1 and amending the state building code as permitted by RSA 155-
6 A:3. Upon adoption of such an ordinance, wherein codes, rules, and regulations or portions thereof
7 are incorporated by reference, 3 copies of these codes, rules, and regulations shall be filed in the
8 main office of the municipal department or agency administering them, and 3 copies shall be filed in
9 the office of the city clerk. All copies filed as provided herein shall be available for public use and
10 examination.

11 II. Any ordinance may be amended or supplemented in a similar manner, provided that 3
12 copies of the amended or supplemented ordinance are filed with the office of the building official and
13 3 copies are filed with the office of the city clerk for public use and examination.

14 III. The provisions of RSA 155-A:3-d shall not be interpreted to allow the adoption by
15 reference of penalty clauses included in any nationally recognized codes, rules, or regulations. The
16 city councils shall have the authority to impose penalties deemed necessary, not exceeding \$1,000,
17 for any violations of such ordinances.

18 IV. At least 30 days prior to the adoption of any ordinance or any amendment or supplement
19 thereto, no fewer than 3 copies of the referenced code or regulation shall be filed in the office of the
20 building official, and 3 copies in the office of the city clerk for public use and examination.

21 V. No ordinance or amendments or supplements thereto, as previously set forth, shall
22 become effective or be altered until after a public hearing. At the hearing, interested parties and
23 citizens shall have the opportunity to be heard. Notice of the time and place of such hearing shall be
24 published in a newspaper of general circulation in the state at least 15 days before the hearing.

25 155-A:3-f Method of Enactment in Cities and Towns Operating Under Town Council Form of
26 Government.

27 I. In cities or towns operating under the town council form of government, and in counties
28 with unincorporated towns or unorganized places, the local legislative body shall determine the
29 manner in which a local enforcement agency, as defined in RSA 155-A:1 and amendments to the
30 state building code as permitted by RSA 155-A:3 are established. However, any question concerning
31 the establishment of a local enforcement agency and amendments to the state building code may be
32 placed on a ballot separate from the ballot used to elect city or town officers. All proposed
33 amendments to the state building code shall be forwarded to the town clerk no later than the fifth
34 Tuesday prior to the date for electing city or town officers.

35 II. No local enforcement agency shall be established or the state building code amended
36 until after a public hearing is held in accordance with the procedures required under RSA 155-A:3-i
37 on the proposed local enforcement agency or amendment.

1 155-A:3-g Method of Enactment in Certain Towns and Village Districts.

2 I. Any town not operating under the town council form of government, or any village district
3 which is specifically authorized by law to enact a building code, shall establish a local enforcement
4 agency as defined in RSA 155-A:1 and amend the state building code as permitted by RSA 155-A:3
5 upon the affirmative vote by ballot of a majority of the legal voters present and voting on the day of
6 the meeting, as provided in paragraph VII.

7 II. No local enforcement agency shall be established or the state building code amended at a
8 town or village district meeting until after the local governing body holds at least one public hearing
9 on the proposed code or amendment. Notice for the time and place of each public hearing shall be
10 the same as that provided in RSA 155-A:3-i.

11 III. After the public hearing the local governing body shall, by vote, determine the final form
12 of the ordinance to be presented to the town or village district, which ordinance or amendment may
13 include editorial revisions and textual modifications resulting from the proceedings of that hearing.

14 IV. An additional public hearing shall be held if the proposal is substantively altered after
15 public hearing. Subsequent public hearings shall be held at least 14 days after the prior public
16 hearing and with the notice provided in RSA 155-A:3-i.

17 V. Official copies of the final proposal to adopt or amend the building code shall be placed on
18 file and made available to the public at the town or village clerk's office not later than the fifth
19 Tuesday prior to the date when action is to be taken. An official copy of the proposal shall be on
20 display for the voters at the meeting place on the date of the meeting.

21 VI. Each village district must be specifically authorized to establish a local enforcement
22 mechanism by the legislature.

23 VII. If the town or village district has adopted an official ballot for the election of its
24 respective officers, the issue as to the adoption of the proposed building code or amendment shall be
25 presented to the voters of the town or village district by having the town or village district clerk
26 prepare an official ballot separate from the official ballot used to elect town or village district officers
27 which shall include the following question, or by including the following question on the official
28 ballot as prepared by the town or village district clerk:

29 "Are you in favor of the establishment of a local enforcement agency or amendment(s) to the state
30 building code as proposed by the local governing body?" In the event that there shall be more than a
31 single proposed amendment to be submitted to the voters at any given meeting, the issue as to the
32 several amendments shall be put in the following manner: "Are you in favor of the adoption of
33 Amendment No. ____ as proposed by the local governing body for the [town (village district)] state
34 building code as follows: (Here insert topical description of substance of amendment.)?" If such action
35 is to be taken at a meeting other than the one at which officers are to be elected, the clerk shall
36 prepare a special ballot containing the question or questions above stated, and the meeting shall
37 open not later than noon and shall remain open at least 8 hours. If such action is to be taken at a

HB 244 - AS AMENDED BY THE SENATE

- Page 10 -

1 meeting in a town or village district which has not adopted an official ballot, the clerk may prepare a
2 special ballot likewise separate from the ballot used to elect town or village district officers for the
3 use of voters in voting on the question. If a majority of the voters present and voting on any question
4 as herein provided shall vote in the affirmative, the ordinance or amendment thereto shall be
5 declared to have been adopted. When submitting any question to the voters under this section, there
6 shall be 2 squares printed after the question, one with the word "yes" beside it and another with the
7 word "no" beside it.

8 VIII. If an amendment is submitted by the selectmen or village district commissioners, the
9 ballot shall so indicate. A notation on the ballot stating the local governing body's approval or
10 disapproval shall immediately follow the question's description.

11 IX. The method for establishing a local enforcement agency or amending the state building
12 code, as set forth in this section, may also be utilized to repeal such ordinance or code. The ballot
13 question shall use the word "repeal" in place of the words "adoption" or "amendment."

14 155-A:3-h Method of Enactment by Petition.

15 I. Twenty-five or more voters may petition for an amendment to the state building code.
16 Petitioned amendments shall be voted only at the annual town or village district meeting. A petition
17 to amend the state building code shall be submitted to the board of selectmen or the village district
18 commissioners during the period between 120 and 90 days prior to the annual town or village
19 district meeting. The petition shall be in correct warrant article form, as determined by the
20 selectmen or village district commissioners, to amend the state building code. The selectmen or the
21 village district commissioners shall submit the petitions to the planning board in a timely manner.

22 II. The local governing body at its first regular meeting following the petition period shall
23 set the date of the public hearing for each petitioned amendment which is received and shall hold a
24 public hearing on each petitioned amendment. Notice for the time and place of the public hearing
25 shall be the same as that provided in RSA 155-A:3-i.

26 III. Each petitioned amendment shall be placed on a ballot which may be separate from the
27 ballot used to elect town or village district officers. A notation on the ballot stating the local
28 governing body's approval or disapproval shall immediately follow the question's description. Any
29 petitioned question receiving an affirmative vote of a majority of the legal voters present and voting
30 shall be adopted. The local governing body shall forward to the town or village district clerk all
31 proposed amendments to the state building code under this section not later than the fifth Tuesday
32 prior to the date for electing town or village district officers.

33 IV. The town or village district clerk shall include each question on a petitioned amendment
34 on the appropriate official or special ballot, or separate official ballot, in the same manner as
35 provided in paragraph III and in RSA 675:3, VII.

V. The method for amending the state building code, as set forth in this section, may also be utilized to repeal such ordinance. The ballot question shall use the word "repeal" in place of the word "amendment."

155-A:3-i Notice Requirements for Public Hearing.

I. Notice shall be given for the time and place of each public hearing held under RSA 155-A:3-i through 3-k at least 10 calendar days before the hearing. The notice required under this section shall not include the day notice is posted or the day of the public hearing. Notice of each public hearing shall be published in a paper of general circulation in the municipality and shall be posted in at least 2 public places. Any person owning property in the municipality may request notice of all public hearings on proposed amendments to the building code ordinance, and the municipality shall provide notice, at no cost to the person, electronically or by first class mail.

II. In lieu of publication in a paper of general circulation pursuant to paragraph I, notice may be posted on the municipality's Internet website, if such exists. If notice is posted on the municipality's website in lieu of publication in a paper of general circulation, the notice shall:

(a) Appear prominently on the website home page, or a link directly to the notice shall appear prominently on the home page;

(b) Be posted at the time stated in paragraph I and shall remain on the website until the conclusion of the hearing; and

(c) Be posted in 2 other public places.

III. The full text of the proposed building code, or amendment need not be included in the notice if an adequate statement describing the proposal and designating the place where the proposal is on file for public inspection is stated in the notice. The notice of a hearing on a proposed amendment to a building code to be sent electronically or by first class mail shall include a statement describing, to the greatest extent practicable and in easily understood language, the proposed changes to the code, the areas affected, and any other information calculated to improve public understanding of the proposal.

155-A:3-j Filing of Building Codes and Amendments. All ordinances establishing a local enforcement agency and amendments to the state building code shall be placed on file with the city, town, or village district clerk, or, in the case of unincorporated towns or unorganized places, with the clerk for the county commissioners for public inspection.

10 Permit Required. Amend RSA 155-A:4, I to read as follows:

I. Before starting [~~new construction or renovation of buildings and structures~~] **work** as described in RSA 155-A:2, I, the person responsible for such construction shall obtain a permit.

11 New Paragraphs; Building Code Enforcement. Amend RSA 155-A:4 by inserting after paragraph III the following new paragraphs:

IV. No building permit shall be denied on the grounds of uncompleted streets or utilities when the construction of such streets or utilities has been secured to the municipality by a bond or

1 other security approved by the planning board pursuant to RSA 674:36, III or RSA 674:44, IV;
2 provided, however, that on land which is part of a subdivision plat or site plan, no building shall be
3 used or occupied prior to the completion of required streets and utilities, except upon such terms as
4 the planning board may have authorized as part of its decision approving the plat or site plan.

5 V. The building official shall not issue any building or occupancy permit for any proposed
6 construction, remodeling, or maintenance which will not comply with any or all zoning ordinances,
7 building codes, or planning board regulations which are in effect.

8 VI. No building permit shall be issued when prohibited under the provisions of RSA 674:12,
9 674:13, 674:21, 674:22, 674:23, 674:41, 674:53, 674:75, 676:8, 676:9 or 676:12.

10 VII. The building official shall comply with RSA 674:30 and RSA 676:66, if applicable.

11 VIII. If any building official is prosecuted for violation of RSA 643:1 and found guilty of
12 issuing any permit contrary to the provisions of this section, it shall be prima facie evidence that the
13 building official has knowingly refrained from performing a duty imposed on the building official by
14 law.

15 IX. The building official shall adopt a form or set of standards specifying the minimum
16 contents of a completed application for any building permit. Upon the submission of a completed
17 application, the building official shall act to approve or deny a building permit within 30 days;
18 provided, however, that nonresidential applications or residential applications encompassing more
19 than 10 dwelling units shall be approved or denied within 60 days.

20 X. The time for the building official to act upon building permits for collocation applications
21 and modification applications for personal wireless service facilities shall be governed by RSA 12-
22 K:10. In the event that the form or set of standards for a building permit application conflicts with
23 any of the limitations under RSA 12-K:11 for a collocation application or a modification application
24 for a personal wireless service facility, the limitations in RSA 12-K:11 shall control.

25 12 Accessibility Standards for Public Buildings. RSA 155-A:5-a, III and IV is repealed and
26 reenacted to read as follows:

27 III. The requirements of paragraph II shall not apply to a public building for which the
28 review of design drawings or construction drawings and inspection of completed work is performed
29 by a municipal building official who:

30 (a) Satisfies the qualifications under RSA 155-A:5-b;

31 (b) Examines the design drawings or construction drawings prior to the commencement
32 of work and inspects the building upon completion of work for compliance with the accessibility
33 standards in the state building code; and

34 (c) Provides the governing body of the municipality with a written certification that the
35 design and construction of the building upon completion of work comply with the accessibility
36 standards of the state building code.

1 IV. Nothing in this section shall be construed as requiring municipalities to inspect and
2 certify public buildings for compliance with accessibility standards. Public buildings located in a
3 municipality that has chosen to authorize its municipal building official to inspect and certify shall
4 remain subject to all other provisions of this section.

5 13 Penalty. RSA 155-A:8 is repealed and reenacted to read as follows:

6 155-A:8 Injunctive Relief. In case any building or structure or part thereof is or is proposed to
7 be erected, constructed, altered, or reconstructed, or is proposed to be used in violation of this title or
8 of any local ordinance, code, or regulation adopted under this title, or of any provision or
9 specification of an application, approved by, or any requirement or condition of a permit issued by,
10 any local building official acting under the authority of this title, the building official or other official
11 with authority to enforce the provisions of this title or any local ordinance, code, or regulation
12 adopted under this title, may, in addition to other remedies provided by law, institute injunction,
13 mandamus, abatement, or any other appropriate action or proceeding to prevent, enjoin, abate, or
14 remove such unlawful erection, construction, alteration, or reconstruction.

15 14 New Sections; Remedies. Amend RSA 155-A by inserting after section 8 the following new
16 sections:

17 155-A:8-a Fines and Penalties.

18 I. Any person who violates any of the provisions of this title, or any local ordinance, code, or
19 regulation adopted under this title, or any provision or specification of any application, approved by,
20 or any requirement or condition of a permit or decision issued by, any local building official acting
21 under the authority of this title shall be guilty of a misdemeanor if a natural person, or guilty of a
22 felony if any other person; and shall be subject to a civil penalty of \$275 for the first offense, and
23 \$550 for subsequent offenses, for each day that such violation is found to continue after the
24 conviction date or after the date on which the violator receives written notice from the municipality
25 that the violator is in violation, whichever is earlier. Each day that a violation continues shall be a
26 separate offense.

27 II. In any legal action brought by a municipality to enforce, by way of injunctive relief as
28 provided by RSA 155-A:8, I or otherwise, any local ordinance, code, or regulation adopted under this
29 title, or to enforce any building code board of appeals decision made pursuant to this title, or to seek
30 the payment of any fine levied under paragraph II, the municipality shall recover its costs and
31 reasonable attorney fees actually expended in pursuing the legal action if it is found to be a
32 prevailing party in the action. For the purposes of this paragraph, recoverable costs shall include all
33 out-of-pocket expenses actually incurred, including but not limited to, inspection fees, expert fees
34 and investigatory expenses.

35 III. If any violation of a local ordinance, code, or regulation, or any violation of a building
36 code board of appeals decision, results in the expenditure of public funds by a municipality which are

1 not reimbursed under paragraph II, the court in its discretion may order, as an additional civil
2 penalty, that a violator make restitution to the municipality for such funds so expended.

3 IV. The superior court may, upon a petition filed by a municipality and after notice and a
4 preliminary hearing as in the case of prejudgment attachments under RSA 511-A, require an alleged
5 violator to post a bond with the court to secure payment of any penalty or remedy or the performance
6 of any injunctive relief which may be ordered or both. At the hearing, the burden shall be on the
7 municipality to show that there is a strong likelihood that it will prevail on the merits, that the
8 penalties or remedies sought are reasonably likely to be awarded by the court in an amount
9 consistent with the bond sought, and that the bond represents the amount of the projected expense
10 of compliance with the injunctive relief sought.

11 V. The building official or other local official with the authority to enforce the provisions of
12 this title or any local ordinance, code, or regulation adopted under this title may commence an action
13 under paragraph I either in the district court pursuant to RSA 502-A:11-a, or in the superior court.
14 The prosecuting official in the official's discretion may, prior to or at the time of arraignment, charge
15 the offense as a violation, and in such cases the penalties to be imposed by the court shall be limited
16 to those provided for a violation under RSA 651:2 and the civil penalty provided in subparagraph I(b)
17 of this section. The provisions of this section shall supersede any inconsistent local penalty
18 provision.

19 155-A:8-b Cease and Desist Orders. The building official, code enforcement officer, zoning
20 administrator or other official designated as an enforcement authority by ordinance or resolution of
21 the local legislative body may issue a cease and desist order against any violation of this title, any
22 local ordinance, code or regulation adopted under this title, or any provision or specification of an
23 application, approved by, or any requirement or condition of a permit or decision issued by, any local
24 building official acting under the authority of this title, subject to the following:

25 I. The order shall be in writing and include:

26 (a) The precise regulation, provision, specification, or condition which is being violated.

27 (b) The facts constituting the violation, including the date of any inspection from which
28 these facts were ascertained.

29 (c) The corrective action required, including a reasonable time within which such action
30 shall be taken.

31 (d) A statement that a motion for summary enforcement of the order shall be made to
32 the court of the district in which the property is situated unless such corrective action is taken
33 within the time provided, or unless an answer is filed within 20 days, as provided under paragraph
34 V.

35 (e) A statement that failure to either take the corrective action, or to file an answer, may
36 result in corrective action being taken by the municipality, and that if this occurs the municipality's

1 costs shall constitute a lien against the real estate, enforceable in the same manner as real estate
2 taxes, including possible loss of the property if not paid.

3 II. The order shall be served upon the record owner of the property or the record owner's
4 agent, and upon the person to whom taxes are assessed for the property, if other than the owner, and
5 upon any occupying tenant of the property, and upon any other person known by the enforcing
6 officer to exercise control over the premises in violation, and upon all persons holding mortgages
7 upon such property as recorded in the office of the register of deeds, in the same manner provided for
8 service of a summons in a civil action in district court. Personal service may be made by a sheriff,
9 deputy sheriff, local police officer, or constable. If the owner is unknown or cannot be found, the
10 order shall be served by posting it upon the property and by 4 weeks' publication in a newspaper in
11 general circulation in the municipality.

12 III. Upon service of the order, the owner or their agent, occupying tenant or their agent, or
13 any other person who is engaged in development, construction, excavation, or other changes of the
14 land or buildings on the land shall cease immediately such activities, if so provided in the order,
15 until such time as judgment is rendered under paragraph VI or VII. Failure to cease such activity
16 shall constitute a separate violation of this title in addition to the violation cited in the order, unless
17 such order is annulled as provided in paragraph VII.

18 IV. A copy of the order with proof of service shall be filed with clerk of the district court of
19 the district in which the property is located not fewer than 5 days prior to the filing of a motion to
20 enforce under paragraph VI.

21 V. Within 20 days after the date of service, any person upon whom the order is served may
22 serve an answer in the manner provided for the service of an answer in a civil action, specifically
23 denying such facts in the order as are in dispute.

24 VI. If no answer is served, the enforcement official may move the court for the enforcement
25 of the order. If such a motion is made the court may, upon the presentation of such evidence as it
26 may require, affirm or modify the order and enter judgment accordingly, fixing a time after which
27 the governing body may proceed with the enforcement of the order. The clerk of the court shall mail
28 a copy of the judgment to all persons upon whom the original order was served.

29 VII. If an answer is filed and served as provided in paragraph V, further proceedings in the
30 action shall be governed by the rules of the district court. If the order is sustained following trial,
31 the court shall enter judgment and shall fix a time within which the corrective action shall be taken,
32 in compliance with the order as originally filed, or as modified by the court. If the order is not
33 sustained, it shall be annulled and set aside. If it appears to the court that the order was frivolous,
34 was commenced in bad faith, or was not based upon information and belief formed after reasonable
35 inquiry or was not well-grounded in fact, then the court shall order the defendant's costs and
36 reasonable attorneys fees to be paid by the municipality. The clerk of the court shall mail a copy of
37 the judgment to the persons upon whom the original order was served.

VIII. If a judgment is not complied with in the time prescribed, the local governing body may cause the corrective action to be taken as set forth in the judgment. The cost to the municipality of taking such corrective action together with its other expenses as provided in paragraph IX, shall be a lien against the real estate on which the violation occurred, which shall continue for 18 months from the date upon which the expense account is allowed by the court, as provided in paragraph IX.

IX. The municipality shall keep an accurate account of the expenses incurred in carrying out the order and of all other expenses in connection with its enforcement, including but not limited to filing fees, service fees, publication fees, the expense of searching the registry of deeds to identify mortgages, witness and expert fees, attorneys fees and traveling expenses. The court shall examine, correct if necessary, and allow the expense account. The municipal governing body, by majority vote, may commit the expense account to the collector of taxes, in which case the mayor, as defined by RSA 155-A:1, shall direct the expense account, together with a warrant under the mayor's hand and seal, to the municipal tax collector, requiring the tax collector to collect the same from the person to whom real estate taxes are assessed for the premises upon which such corrective action was taken, and to pay the amount so collected to the municipal treasurer. Within 30 days after the receipt of such warrant, the collector shall send a bill as provided in RSA 76:11. Interest as provided in RSA 76:13 shall be charged on any amount not paid within 30 days after the bill is mailed. The collector shall have the same rights and remedies as in the collection of taxes, as provided in RSA 80.

X. A party aggrieved by the judgment of the district court may appeal, within 15 days after the rendering of such judgment, to the superior court.

XI. The remedy provided in this section is supplementary to other enforcement remedies provided by this chapter or local ordinance. At the discretion of the local enforcement official, an action to enforce a cease and desist order under this section may be joined with an action under RSA 155-A:8-a, I, and the cease and desist order shall constitute the written notice under RSA 155-A:8-a, I.

155-A:8-c Local Building Code Citations; Pleas by Mail.

I. A building official or other local official with authority to prosecute an offense within the scope of RSA 155-A:8-a, and who, prior to or at the time of serving the summons, elects, pursuant to RSA 155-A:8-a, V, to charge the offense as a violation, may issue and serve upon the defendant, in addition to the summons, a local building code citation as set forth in this section. The defendant receiving such a citation may plead guilty or nolo contendere by mail by entering that plea as provided herein. If such a plea is accepted by the court, the defendant shall not be required to appear personally or by counsel; otherwise the defendant shall appear as directed by the court. The following procedure shall be used:

II. No local building code citation as set forth in this section shall be served unless the defendant has first been given written notice of the violation by the municipality. If the notice involves or includes a decision which may be appealed to the building code board of appeals pursuant

1 to RSA 155-A:3-d, such notice shall set forth a reasonable period, as provided by the rules of the
2 respective board, in no case less than 7 days, within which such appeal shall be filed after receipt of
3 the written notice, and the citation shall not be served until after the end of such period. If such an
4 appeal is filed, further proceedings shall be governed by RSA 155-A:3-g.

5 III. The local building code citation shall contain:

6 (a) The caption: "Local Building Code Citation, Town (City) of ____".

7 (b) The name of the offender, and address if known to the prosecuting official.

8 (c) The statute, code, ordinance, regulation, provision, specification, requirement or
9 condition the offender is charged with violating.

10 (d) The act or circumstances constituting the violation.

11 (e) The place of the violation.

12 (f) The date upon which the offender received written notice of the violation by the
13 municipality.

14 (g) The time and date upon which the violation was witnessed subsequent to such
15 written notice.

16 (h) The amount of the civil penalty as set forth in paragraph II, which is payable by the
17 offender for each day the violation continued subsequent to such written notice, up to a maximum of
18 5 days' violation charged in one citation.

19 (i) Instructions informing the defendant that the defendant may answer the citation by
20 mail or may personally appear in court upon the date on the summons, and instructing the
21 defendant how to enter a plea by mail, together with either the amount of the penalty specified in
22 the citation, or a request for a trial.

23 (j) The address of the clerk of the district court, where the plea by mail may be entered.

24 (k) A warning to the defendant that failure to respond to the citation on or before the
25 date on the summons may result in the defendant's arrest as provided in paragraph VI.

26 (l) The signature of the prosecuting official.

27 IV. Defendants who are issued a summons and local building code citation and who wish to
28 plead guilty or nolo contendere shall enter their plea on the summons and return it with payment of
29 the civil penalty, as set forth in the citation, to the clerk of the court prior to the arraignment date,
30 or shall appear in court on the date of arraignment.

31 V. Civil penalties collected by the district court under this section shall be remitted to the
32 municipality issuing the citation. Whenever a defendant (a) does not enter a plea by mail prior to
33 the arraignment day or does not appear personally or by counsel on or before that date or move for a
34 continuance; or (b) otherwise fails to appear for a scheduled court appearance in connection with a
35 summons for any offense, the defendant shall be defaulted and the court shall determine what the
36 civil penalty would be upon a plea of guilty or nolo contendere and shall impose an administrative

1 processing fee in addition to the civil penalty. Such fee shall be the same as the administrative
2 processing fee under RSA 502-A:19-b, and shall be retained by the court for the benefit of the state.

3 VI. The court may, in its discretion, issue a bench warrant for the arrest of any defendant
4 who:

5 (a) Is defaulted in accordance with the provisions of paragraph V;

6 (b) Fails to pay a fine or other penalty imposed in connection with a conviction under
7 this title which a court has determined the defendant is able to pay, or issues a bad check in
8 payment of a fine or other penalty; or

9 (c) Fails to comply with a similar order on any matter within the court's discretion.

10 VII. For cause, the court in its discretion may refuse to accept a plea by mail and may
11 impose a fine or penalty other than that stated in the local building code citation. The court may
12 order the defendant to appear personally in court for the disposition of the defendant's case.

13 VIII. The prosecuting official may serve additional local building code citations, without
14 giving additional written notice or appeal opportunity under paragraph II, if the facts or
15 circumstances constituting the violation continue beyond the date or dates of any prior citation. A
16 plea of guilty or nolo contendere to the prior citation shall not affect the rights of the defendant with
17 respect to a subsequent citation.

18 IX. Forms and rules for the local building code citation and summons shall be developed and
19 adopted by the New Hampshire supreme court.

20 X. This section is not intended in any way to abrogate other enforcement actions or remedies
21 in the district or superior court pursuant to this title, nor to require written notice as a prerequisite
22 to other types of actions or remedies under this title.

23 15 Energy Code Compliance Form. Amend RSA 155-A:10-a to read as follows:

24 155-A:10-a Energy Code Compliance Form. The state building code review board shall
25 prescribe by amendment and make available to the public, in electronic formats, a simplified
26 residential energy code compliance form based upon the energy provisions in the International
27 Residential Code and the International Energy Conservation Code identified in RSA 155-A:1. The
28 correctly completed form shall be accepted by all code enforcement authorities within the state of
29 New Hampshire as one method of verification that the applicable project meets the code
30 requirements. Completed compliance forms shall be submitted to the building official in those
31 municipalities that have adopted an enforcement mechanism under RSA [674:51] **155-A:3**. For
32 municipalities without an adopted code enforcement mechanism, completed compliance forms shall
33 be submitted to the New Hampshire department of energy, on behalf of the building code review
34 board, for verification that the applicable project meets the code requirements. The department of
35 energy shall then forward the reviewed compliance forms to the municipality for retention in
36 property records.

HB 244 - AS AMENDED BY THE SENATE

- Page 19 -

1 16 Appeal of Decisions of Local Building Code Board of Appeals. Amend RSA 155-A:11-b, I to
2 read as follows:

3 I. The board shall hear and decide appeals of orders, decisions, or determinations made by
4 the local building official relative to the application and interpretation of the state building code and
5 state fire code as defined in RSA 155-A:1, and shall hear appeals of final decisions of any local
6 building code board of appeals established under 155-A:3 ~~[and RSA 674]~~.

7 17 Fees. Amend RSA 205-D:12, III to read as follows:

8 III. If an inspection is conducted by a local enforcement agency, the local enforcement
9 agency may charge fees established pursuant to RSA ~~[674:51, III(d)]~~ **155-A:3**.

10 18 Rehearing; Appeals. Amend RSA 310:14, III to read as follows:

11 III. Appeals from a decision on rehearing shall be by appeal to the supreme court pursuant
12 to RSA 541, except as specified in RSA ~~[674:34]~~ **155-A:3-d** or other applicable statutes. No sanction
13 shall be stayed by the board during an appeal.

14 19 Inspectors. Amend RSA 319-C:5, V to read as follows:

15 V. A state, city, or town building ~~[inspector]~~ **official** or code enforcement officer appointed
16 by the administrative authority of the state, city, or town, who performs electrical inspections
17 authorized in accordance with RSA 155-A:2, IV, RSA 155-A:2, VI, RSA ~~[47:22]~~ **155-A:3** ~~[or RSA~~
18 ~~674:51]~~ shall have the authority to check the license or identification card issued under this chapter.

19 20 Third Party Electrical Inspections. Amend the section heading and RSA 319-C:5-a, I to read
20 as follows:

21 319-C:5-a ~~[Third Party]~~ **Third-Party** Electrical Inspections.

22 I. The board shall adopt rules under RSA 319-C:6-a requiring any entity engaging a person
23 who conducts residential electrical inspections for up to 4 contiguous units, which shall be
24 considered a level 1 inspector, or a person who conducts all types of electrical inspections, which
25 shall be considered a level 2 inspector, who is conducting third-party electrical inspections of
26 electrical installations in this state to have the person conducting the inspection be approved by the
27 office of professional licensure and certification in accordance with criteria established by the board.
28 The board shall determine the qualifications necessary for approval as a level 1 or level 2 electrical
29 inspector. The office of professional licensure and certification shall maintain and make available a
30 list of such persons approved for level 1 or level 2 third-party electrical inspections. The approval of
31 a person to conduct either level of third-party electrical inspections shall not prohibit a city or town
32 that has established inspections under RSA ~~[47:22 or RSA 674:51]~~ **155-A:3** from contracting with
33 any person of its choice to perform third-party electrical inspections.

34 21 Exemptions. Amend RSA 356-A:3, I(b)(4)(C) to read as follows:

35 (C) Appointed a building ~~[inspector]~~ **official** pursuant to RSA ~~[673:1, III]~~ **155-A:3**.

36 22 Local Land Use Board. Amend RSA 672:7 to read as follows:

HB 244 - AS AMENDED BY THE SENATE

- Page 20 -

672:7 Local Land Use Board. "Local land use board" means a planning board, historic district commission, ~~[inspector of buildings, building code board of appeals,]~~ zoning board of adjustment, or other board or commission authorized under RSA 673 established by a local legislative body.

23 Zoning and Building Code Board of Appeals. Amend RSA 673:3 section heading to read as follows:

673:3 Zoning Board of Adjustment ~~[and Building Code Board of Appeals]~~.

24 Scheduling of Meetings. Amend RSA 673:10, I to read as follows:

I. Meetings of the heritage commission, the historic district commission, the agricultural commission, the housing commission, ~~[the building code board of appeals,]~~ and the zoning board of adjustment shall be held at the call of the chairperson and at such other times as the board may determine.

25 Disqualification of Member. Amend RSA 673:14, I to read as follows:

I. No member of a zoning board of adjustment, ~~[building code board of appeals,]~~ planning board, heritage commission, historic district commission, agricultural commission, or housing commission shall participate in deciding or shall sit upon the hearing of any question which the board is to decide in a judicial capacity if that member has a direct personal or pecuniary interest in the outcome which differs from the interest of other citizens, or if that member would be disqualified for any cause to act as a juror upon the trial of the same matter in any action at law. Reasons for disqualification do not include exemption from service as a juror or knowledge of the facts involved gained in the performance of the member's official duties.

26 Power to Compel Witness Attendance and Administer Oaths. Amend RSA 673:15 to read as follows:

673:15 Power to Compel Witness Attendance and Administer Oaths. The chairperson of the zoning board of adjustment ~~[or the chairperson of the building code board of appeals]~~ or, in the chairperson's absence, the acting chairperson may administer oaths. Whenever the board exercises its regulatory or quasi judicial powers it may, at its sole discretion, compel the attendance of witnesses. All expenses incurred under this section for compelling the attendance of a witness shall be paid by the party or parties requesting that a witness be compelled to attend a meeting of the board.

27 Abolishing Planning Board, Heritage Commission, Historic District Commission, Agricultural Commission, or Housing Commission. Amend subdivision heading preceding RSA 673:18 to read as follows:

Abolition of Boards~~[,]~~ or Zoning Ordinances~~[, or Building Codes]~~

28 Transfer of Documents Upon Abolition of Zoning Ordinance or Building Code. Amend RSA 673:22 section heading to read as follows:

673:22 Transfer of Documents Upon Abolition of Zoning Ordinance ~~[or Building Code]~~.

HB 244 - AS AMENDED BY THE SENATE
- Page 21 -

1 29 Appeals Where There is a Zoning Ordinance. Amend the introductory paragraph of RSA
2 674:13, I to read as follows:

3 I. Any zoning ordinance adopted pursuant to RSA 674:16 shall provide that the board of
4 adjustment created under a local zoning ordinance and having the power to make variances or
5 exceptions in zoning regulations shall have the further power, in specific cases and by vote of a
6 majority of its members, upon an appeal filed with it by the owner of any such land, to ~~[grant a~~
7 ~~permit or]~~ remove the prohibition on a building permit based on considerations of justice and equity
8 for a building or structure, or part thereof, in a mapped-street location shown on the official map, in
9 any case in which the board of adjustment finds, upon the evidence and arguments presented to it
10 upon appeal:

11 30 Appeals Where There is a Zoning Ordinance. Amend RSA 674:13, II to read as follows:

12 II. In the event that the board of adjustment decides to authorize or issue remove the
13 prohibition on a building permit in such case, it shall have the power to specify the exact location,
14 ground area to be used or occupied, height, and other reasonable details and conditions of extent and
15 character, and also the duration of the building, or part hereof, permitted. Such requirements shall
16 be designed to promote the health, convenience, safety, or general welfare of and shall inure to the
17 benefit of the municipality. The board of adjustment shall ~~[refuse a]~~ prohibit the issuance of a
18 building permit if the applicant will not be substantially damaged by placing the applicant's building
19 outside the mapped-street location.

20 31 Appeals; Public Hearing. Amend RSA 674:15 to read as follows:

21 674:15 Appeals; Public Hearing. Before taking any action authorized in RSA 674:13, 674:14,
22 and 674:41, the zoning board of adjustment^[5] or the legislative body~~[- or the boards of appeal]~~
23 according to whichever of them is designated by ordinance as the body to which zoning appeals may
24 be made, shall give a hearing at which parties in interest and others shall have an opportunity to be
25 heard. Notice for a public hearing under this section shall be as provided in RSA 675:7.

26 32 Board of Adjustment and Administrative Provisions Under Interim Zoning Ordinance.
27 Amend RSA 674:29 to read as follows:

28 674:29 Board of Adjustment and Administrative Provisions Under Interim Zoning Ordinance.
29 In any town in which an interim zoning ordinance has been adopted, and while it remains in effect,
30 the board of selectmen shall be the appointing authority for the zoning board of adjustment and shall
31 appoint the first such board forthwith, upon the adoption of interim zoning. Such board shall have
32 all the powers and jurisdiction and be subject to all the duties, requirements and other provisions
33 applicable to zoning boards of adjustment under RSA 673. The board of selectmen~~[- if no building~~
34 ~~inspector exists,]~~ shall act ^[jointly] as the ~~[building inspector and]~~ administrative officer charged
35 with enforcement and may issue ~~[building or]~~ use permits in the first instance if clearly permitted by
36 law. The applicable provisions of RSA 677 shall govern motions for rehearing, appeals, enforcement,
37 and interpretation. In addition to other remedies, any person convicted of violation of the provisions

1 of RSA ~~[674:25-29]~~ 674:25 through 29 by a court of competent jurisdiction shall be subject to a fine of
2 not more than \$50 for each offense. Each day the violation continues shall constitute a separate
3 offense.

4 33 Utility Structures. Amend the introductory paragraph of RSA 674:30 and RSA 674:30, I to
5 read as follows:

6 674:30 Utility Structures. Local ordinances~~[-codes,]~~ and regulations enacted pursuant to this
7 title shall apply to public utility structures, provided, however, that:

8 I. Notwithstanding the provisions of any such ordinance~~[-code,]~~ or regulation, a planning
9 board, or its designee pursuant to paragraph II, upon application by a utility, may waive any
10 requirement contained in an ordinance~~[-code,]~~ or regulation for any unoccupied structure which is
11 less than 200 square feet in area, which is necessary for the furnishing of utility service for the
12 public health, safety, or general welfare, and for which the utility's siting options are limited by
13 virtue of said structure being a physically integrated component of the utility's transmission or
14 distribution apparatus. Any such waiver shall terminate, without further action by the planning
15 board, if said structure ceases to be used for provisions of utility services.

16 34 Utility Structures. Amend RSA 674:30, III to read as follows:

17 III. A public utility which uses or proposes to use a structure which does not fit the criteria
18 described in paragraph I, or fits those criteria and has been denied a waiver, or has been granted a
19 waiver with conditions unacceptable to the utility when the waiver was applied for pursuant to
20 paragraph I, may petition the public utilities commission to be exempted from the operation of any
21 local ordinance~~[-code,]~~ or regulation enacted under this title. The public utilities commission,
22 following a public hearing, may grant such an exemption if it decides that the present or proposed
23 situation of the structure in question is reasonably necessary for the convenience or welfare of the
24 public and, if the purpose of the structure relates to water supply withdrawal, the exemption is
25 recommended by the department of environmental services.

26 35 Other General Provisions. Amend RSA 674:32-c, II to read as follows:

27 II. Nothing in this subdivision, or in RSA 674:32-b, shall exempt new, re-established, or
28 expanded agricultural operations or activities from generally applicable building and site
29 requirements such as dimensional standards, setbacks, driveway and traffic regulations, parking
30 requirements, noise, odor, or vibration restrictions or sign regulations; provided, however, that in
31 circumstances where their literal application would effectively prohibit an agricultural use or
32 activity allowed by this subdivision, or would otherwise be unreasonable in the context of an
33 agricultural use or activity, in accordance with the provisions of RSA 672:1, III-b, the board of
34 adjustment~~[-building code board of appeals,]~~ or other applicable local board, after due notice and
35 hearing, shall grant a waiver from such requirement to the extent necessary to reasonably permit
36 the agricultural use or activity, unless such waiver would have a demonstrated adverse effect on

public health or safety, or on the value of adjacent property. Such waiver shall continue only as long as utilized for the permitted agricultural use or activity.

36 Erection of Buildings on Streets; Appeals. Amend RSA 674:41, II to read as follows:

II. Whenever the enforcement of the provisions of this section would entail practical difficulty or unnecessary hardship, and when the circumstances of the case do not require the building, structure or part thereof to be related to existing or proposed streets, the applicant for such permit may appeal from the decision of the administrative officer having charge of the issuance of permits to the zoning board of adjustment in any municipality which has adopted zoning regulations in accordance with RSA 674, or, in municipalities in which no board of adjustment exists, to the local legislative body~~[, or to a board of appeals,]~~ whichever is appropriate, in accordance with RSA 674:14 and 674:15, including the requirement for a public hearing. In a municipality which does not require building permits, direct application may be made to the zoning board of adjustment, or the local legislative body~~[, or the board of appeals]~~ for permission to erect the building. In passing on such appeal or application, the board of adjustment~~[,]~~ or local legislative body~~[, or board of appeals]~~ may make any reasonable exception and shall have the power to authorize or issue a permit, subject to such conditions as it may impose, if the issuance of the permit or erection of the building would not tend to distort the official map or increase the difficulty of carrying out the master plan upon which it is based, and if erection of the building or issuance of the permit will not cause hardship to future purchasers or undue financial impact on the municipality. Any such decision made in this connection by a board of adjustment, local legislative body~~[, or by a board of appeals]~~ pursuant to this section and RSA 674:14 and 674:15 shall be in writing, together with the reasons for the decision, and shall be subject to review in the manner described in RSA 677.

37 Erection of Buildings on Streets; Appeals. Amend RSA 674:41, III to read as follows:

III. This section shall supersede any less stringent local ordinance~~[, code]~~ or regulation, and no existing lot or tract of land shall be exempted from the provisions of this section except in accordance with the procedures expressly set forth in this section. For purposes of paragraph I, "the street giving access to the lot" means a street or way abutting the lot and upon which the lot has frontage. It does not include a street from which the sole access to the lot is via a private easement or right-of-way, unless such easement or right-of-way also meets the criteria set forth in subparagraphs I(a), (b), (c), (d), or (e).

38 Procedure. Amend RSA 674:60, IV to read as follows:

IV. A municipality may require that an applicant record restrictive covenants acceptable to the land use board that the workforce housing may not be rented to or sold to any household whose income is greater than that specified in RSA 674:58, IV. The covenant shall be for the term specified in the regulations of the land use board. The municipality may adopt regulations to ~~[insure]~~ **ensure** compliance with the covenants, which regulations may include requirements for the monitoring of the project by the municipality or by a suitable ~~[third party]~~ **third-party** agency qualified to carry

out such requirements, including but not limited to requiring the production of annual income verification for renters and non-owner occupiers. The land use board may consider the existence of recorded covenants or income qualification and occupancy criteria as satisfying the purpose of this paragraph if such covenants or criteria are administered by a state or federal entity.

39 Municipal Regulations of Small Wind Energy Systems. Amend RSA 674:63, V to read as follows:

V. Setting electrical or structural design criteria that exceed applicable state[,] or federal[,] ~~or international~~] building or electrical codes or laws.

40 Abutter and Regional Notification. Amend RSA 674:66, I(a) to read as follows:

I.(a) A municipal building ~~[inspector]~~ **official** shall notify all abutters by verified mail, as defined in RSA 21:53, upon application for a building permit to construct a small wind energy system. Abutters shall be afforded a 30-day comment period prior to the issuance of a building permit. An appeal may be made to the building code board of appeals pursuant to RSA ~~[674:34]~~ **155-A:3-d** or to the zoning board of adjustment pursuant to RSA 676:5, as may be appropriate.

41 General Requirements. Amend RSA 675:1, II to read as follows:

II. Zoning ordinances proposed under RSA 674:16, and historic district ordinances proposed under RSA 674:46 ~~[and building codes proposed under RSA 674:51]~~ shall be adopted in accordance with the procedures required under RSA 675:2-5.

42 Method of Enactment in Cities and Towns Operating Under Town Council Form of Government. Amend the subdivision heading preceding RSA 675:2 and RSA 675:2 to read as follows:

Zoning Ordinance[,] and Historic District Ordinance ~~[and Building Code]~~ Enactment Procedures

675:2 Method of Enactment in Cities and Towns Operating Under Town Council Form of Government.

I. In cities or in towns operating under the town council form of government, and in counties in which there are located unincorporated towns or unorganized places, the local legislative body shall determine the manner in which a zoning ordinance[,] or historic district ordinance~~[, or a building code]~~ is established and amended; provided, however, that any question concerning the establishment and amendment of a zoning ordinance[,] or historic district ordinance~~[, or a building code]~~ may be placed on a ballot separate from the ballot used to elect city or town officers. The planning board shall forward to the town clerk all proposed amendments to a zoning ordinance[,] or historic district ordinance~~[, or building code]~~ not later than the fifth Tuesday prior to the date for electing city or town officers.

II. No zoning ordinance[,] or historic district ordinance~~[, or building code]~~ shall be established or amended until after a public hearing is held in accordance with the procedures required under RSA 675:7 on the proposed zoning ordinance[,] or historic district ordinance~~[, building code]~~ or amendment.

1 43 Method of Enactment in Certain Towns and Village Districts. Amend RSA 675:3, I and II to
2 read as follows:

3 I. Any town not operating under the town council form of government, or any village district
4 which is specifically authorized by law to enact a zoning ordinance, shall establish and amend a
5 zoning ordinance[~~;~~] or historic district ordinance[~~;~~ ~~or building code~~] upon the affirmative vote by
6 ballot of a majority of the legal voters present and voting on the day of the meeting, as provided in
7 paragraph VII. Any proposed zoning ordinance, as submitted by a planning board or any
8 amendment to an existing zoning ordinance as proposed by a planning board, board of selectmen or
9 village district commission shall be submitted to the voters of a town or village district in the
10 manner prescribed in this section.

11 II. No zoning ordinance[~~;~~] or historic district ordinance[~~;~~ ~~or building code~~] shall be
12 established or amended at a town or village district meeting until after the planning board holds at
13 least one public hearing on the proposed ordinance, code or amendment. Notice for the time and
14 place of each public hearing shall be the same as that provided in RSA 675:7.

15 44 Method of Enactment in Certain Towns and Village Districts. Amend RSA 675:3, V to read
16 as follows:

17 V. Official copies of the final proposal to adopt or amend the zoning ordinance[~~;~~] or historic
18 district ordinance[~~;~~ ~~or building code~~] shall be placed on file and made available to the public at the
19 town or village clerk's office not later than the fifth Tuesday prior to the date when action is to be
20 taken. An official copy of the proposal shall be on display for the voters at the meeting place on the
21 date of the meeting.

22 45 Method of Enactment in Certain Towns and Village Districts. Amend RSA 675:3, VII to read
23 as follows:

24 VII. If the town or village district has adopted an official ballot for the election of its
25 respective officers, the issue as to the adoption of the proposed zoning ordinance or historic district
26 ordinance[~~;~~ ~~building code~~] or amendment shall be presented to the voters of the town or village
27 district by having the town or village district clerk prepare an official ballot separate from the official
28 ballot used to elect town or village district officers which shall include the following question, or by
29 including the following question on the official ballot as prepared by the town or village district
30 clerk:

31 "Are you in favor of the adoption of the zoning ordinance[~~;~~] or historic district ordinance[~~;~~ ~~or~~
32 ~~building code~~] (or amendment to the existing town (village district) zoning ordinance[~~;~~] or historic
33 district ordinance[~~;~~ ~~or building code~~]) as proposed by the planning board?" In the event that there
34 shall be more than a single proposed amendment to be submitted to the voters at any given meeting,
35 the issue as to the several amendments shall be put in the following manner: "Are you in favor of the
36 adoption of Amendment No. ____ as proposed by the planning board for the town (village district)
37 zoning ordinance (historic district ordinance [~~or building code~~]) as follows: (Here insert topical

description of substance of amendment.)?" If such action is to be taken at a meeting other than the one at which officers are to be elected, the clerk shall prepare a special ballot containing the question or questions above stated, and the meeting shall open not later than noon and shall remain open at least 8 hours. If such action is to be taken at a meeting in a town or village district which has not adopted an official ballot, the clerk may prepare a special ballot likewise separate from the ballot used to elect town or village district officers for the use of voters in voting on the question. If a majority of the voters present and voting on any question as herein provided shall vote in the affirmative, the ordinance or amendment thereto shall be declared to have been adopted. When submitting any question to the voters under this section, there shall be 2 squares printed after the question, one with the word "yes" beside it and another with the word "no" beside it.

46 Method of Enactment in Certain Towns and Village Districts. Amend RSA 675:3, IX to read as follows:

IX. The method for amending a zoning ordinance[;] or historic district ordinance ~~[or building code;]~~ as set forth in this section, may also be utilized to repeal such ordinance~~[or code]~~. The ballot question shall use the word "repeal" in place of the words "adoption" or "amendment."

47 Method of Enactment by Petition. Amend RSA 675:4, I to read as follows:

I. Twenty-five or more voters may petition for an amendment to a zoning ordinance[;] or historic district ordinance~~[or a building code]~~. Petitioned amendments shall be voted only at the annual town or village district meeting. A petition to amend a zoning ordinance[;] or historic district ordinance~~[or a building code]~~ shall be submitted to the board of selectmen or the village district commissioners during the period between 120 and 90 days prior to the annual town or village district meeting. The petition shall be in correct warrant article form, as determined by the selectmen or village district commissioners, to amend the zoning ordinance[;] or historic district ordinance~~[or building code]~~. The selectmen or the village district commissioners shall submit the petitions to the planning board in a timely manner.

48 Method of Enactment by Petition. Amend RSA 675:4, III to read as follows:

III. Each petitioned amendment shall be placed on a ballot which may be separate from the ballot used to elect town or village district officers. A notation on the ballot stating the planning board's approval or disapproval shall immediately follow the question's description. Any petitioned question receiving an affirmative vote of a majority of the legal voters present and voting shall be adopted, except as provided in RSA 675:5. The planning board shall forward to the town or village district clerk all proposed amendments to a zoning ordinance[;] or historic district ordinance~~[or building code]~~ under this section not later than the fifth Tuesday prior to the date for electing town or village district officers.

49 Method of Enactment by Petition. Amend RSA 675:4, V to read as follows:

1 V. The method for amending a zoning ordinance[, or historic district ordinance ~~or building~~
2 ~~code~~], as set forth in this section, may also be utilized to repeal such ordinance~~[- or code]~~. The ballot
3 question shall use the word "repeal" in place of the word "amendment."

4 50 Notice Requirements for Public Hearing. Amend RSA 675:7, II to read as follows:

5 II. The full text of the proposed master plan, zoning ordinance~~[- building code]~~, subdivision
6 regulation, site plan review regulation and historic district regulation, ordinance, or amendment
7 need not be included in the notice if an adequate statement describing the proposal and designating
8 the place where the proposal is on file for public inspection is stated in the notice. The notice of a
9 hearing on a proposed amendment to a zoning ordinance to be sent electronically or by first class
10 mail shall include a statement describing, to the greatest extent practicable and in easily understood
11 language, the proposed changes to the zoning ordinance, the areas affected, and any other
12 information calculated to improve public understanding of the proposal.

13 51 Filing of Zoning Ordinances, Historic District Ordinances, Building Codes, Subdivision
14 Regulations, Site Plan Review Regulations, and Amendments. Amend RSA 675:8 to read as follows:

15 675:8 Filing of Zoning Ordinances, Historic District Ordinances~~[- Building Codes]~~, Subdivision
16 Regulations, Site Plan Review Regulations, and Amendments. All zoning ordinances, historic
17 district ordinances~~[- building codes]~~, subdivision regulations, site plan review regulations, historic
18 district regulations and their amendments shall be placed on file with the city, town, or village
19 district clerk, or, in the case of unincorporated towns or unorganized places, with the clerk for the
20 county commissioners for public inspection.

21 52 Place for Filing Documents; Reporting of Adoptions or Amendments. Amend RSA 675:9 to
22 read as follows:

23 675:9 Place for Filing Documents; Reporting of Adoptions or Amendments. A copy of each
24 master plan, zoning ordinance, historic district ordinance, capital improvement plan~~[- building code]~~,
25 subdivision regulation, historic district regulation, site plan review regulation or amendment which
26 is adopted by a municipality shall be placed in a central file with the office of planning and
27 development; provided, however, that failure to file these documents or amendments with the office
28 of planning and development shall not affect the validity of the document. Every municipality which
29 adopts a master plan, zoning ordinance, historic district ordinance, capital improvement plan~~[-~~
30 ~~building code]~~, subdivision regulation or site plan review regulation or amendment thereto, shall
31 inform the office of planning and development of such adoption or amendment. The office of
32 planning and development is hereby authorized to gather this information by way of an annual
33 survey of the municipalities or other such means as may be deemed appropriate. The office of
34 planning and development shall periodically create lists and reports of the information gathered for
35 use by the municipalities and the general public.

36 53 Third-Party Review and Inspection. Amend the section heading of RSA 676:4-b and RSA
37 676:4-b, I to read as follows:

676:4-b ~~[Third Party]~~ **Third-Party** Review and Inspection.

I. A planning board reviewing a subdivision plat, site plan, or other land use application may require the applicant to reimburse the board for expenses reasonably incurred by obtaining ~~[third party]~~ **third-party** review and consultation during the review process, provided that the review and consultation does not substantially replicate a review and consultation obtained by the zoning board of adjustment. The applicant may request the planning board choose a different ~~[third party]~~ **third-party** consultant and the request may include the name of a preferred consultant. The planning board shall exercise reasonable discretion to determine whether the request is warranted. When such a request is granted by the planning board, the 65-day period for the board's action on an application stated in RSA 676:4, I(c)(1) shall be extended 45 days to provide the board adequate time to identify a different consultant.

54 Third-Party Review and Inspection. Amend RSA 676:4-b, IV and V to read as follows:

IV. A person retained as a ~~[third party]~~ **third-party** inspector during the construction process shall observe, record, and promptly report to the planning board or appropriate municipal authority and applicant or applicant's successor in interest any perceived construction defect or deviation from the terms of the approval or approved project plans.

V. Any person who becomes aware of a failure by a ~~[third party]~~ **third-party** inspector to report properly and promptly a construction defect or deviation from the terms of the approval or approved project plans, may file a written complaint to the office of professional licensure and certification under RSA 310 for possible disciplinary action.

55 Appeals to Board of Adjustment. Amend RSA 676:5, II(a) to read as follows:

(a) The "administrative officer" means any official or board who, in that municipality, has responsibility for issuing permits or certificates under the ordinance, or for enforcing the ordinance, and may include ~~[a building inspector,]~~ the board of selectmen~~;~~ or other official or board with such responsibility.

56 Determination of Which Local Ordinance Takes Precedence. Amend RSA 676:14 section heading to read as follows:

676:14 Determination of Which Local **Land** Use Ordinance Takes Precedence.

57 Injunctive Relief. Amend RSA 676:15 to read as follows:

676:15 Injunctive Relief. In case any building or structure or part thereof is or is proposed to be erected, constructed, altered, or reconstructed, or any land is or is proposed to be used in violation of this title or of any local ordinance~~[-code,]~~ or regulation adopted under this title, or of any provision or specification of an application, plat, or plan approved by, or any requirement or condition of a permit or decision issued by, any local administrator or board acting under the authority of this title~~[-the building inspector]~~ or other official with authority to enforce the provisions of this title or any local ordinance~~[-code,]~~ or regulation adopted under this title, or the owner of any adjacent or neighboring property who would be specially damaged by such violation may, in addition to other

remedies provided by law, institute injunction, mandamus, abatement, or any other appropriate action or proceeding to prevent, enjoin, abate, or remove such unlawful erection, construction, alteration, or reconstruction.

58 Fines and Penalties; Second Offense. Amend RSA 676:17, I through III to read as follows:

I. Any person who violates any of the provisions of this title, or any local ordinance~~[, code,]~~ or regulation adopted under this title, or any provision or specification of any application, plat, or plan approved by, or any requirement or condition of a permit or decision issued by, any local administrator or land use board acting under the authority of this title shall be guilty of a misdemeanor if a natural person, or guilty of a felony if any other person; and shall be subject to a civil penalty of \$275 for the first offense, and \$550 for subsequent offenses, for each day that such violation is found to continue after the conviction date or after the date on which the violator receives written notice from the municipality that the violator is in violation, whichever is earlier. Each day that a violation continues shall be a separate offense.

II. In any legal action brought by a municipality to enforce, by way of injunctive relief as provided by RSA 676:15 or otherwise, any local ordinance~~[, code]~~ or regulation adopted under this title, or to enforce any planning board or zoning board of adjustment ~~[or building code board of appeals]~~ decision made pursuant to this title, or to seek the payment of any fine levied under paragraph I, the municipality shall recover its costs and reasonable attorney's fees actually expended in pursuing the legal action if it is found to be a prevailing party in the action. For the purposes of this paragraph, recoverable costs shall include all out-of-pocket expenses actually incurred, including but not limited to, inspection fees, expert fees and investigatory expenses.

III. If any violation of a local ordinance~~[, code]~~ or regulation, or any violation of a planning board~~[,]~~ or zoning board of adjustment ~~[or building code board of appeals]~~ decision, results in the expenditure of public funds by a municipality which are not reimbursed under paragraph II, the court in its discretion may order, as an additional civil penalty, that a violator make restitution to the municipality for such funds so expended.

59 Fines and Penalties; Second Offense. Amend RSA 676:17, V to read as follows:

V. The ~~[building inspector or other]~~ local official with the authority to enforce the provisions of this title or any local ordinance~~[, code,]~~ or regulation adopted under this title may commence an action under paragraph I either in the district court pursuant to RSA 502-A:11-a, or in the superior court. The prosecuting official in the official's discretion may, prior to or at the time of arraignment, charge the offense as a violation, and in such cases the penalties to be imposed by the court shall be limited to those provided for a violation under RSA 651:2 and the civil penalty provided in subparagraph I(b) of this section. The provisions of this section shall supersede any inconsistent local penalty provision.

60 Cease and Desist Orders. Amend RSA 676:17-a introductory paragraph to read as follows:

HB 244 - AS AMENDED BY THE SENATE

- Page 30 -

1 676:17-a Cease and Desist Orders. The ~~[building inspector,]~~ code enforcement officer, zoning
2 administrator or other official designated as an enforcement authority by ordinance or resolution of
3 the local legislative body may issue a cease and desist order against any violation of this title, any
4 local ordinance~~[-code]~~ or regulation adopted under this title, or any provision or specification of an
5 application, plat, or plan approved by, or any requirement or condition of a permit or decision issued
6 by, any local administrator or land use board acting under the authority of this title, subject to the
7 following:

8 61 Local Land Use Citations; Pleas by Mail. Amend the introductory paragraph of RSA 676:17-
9 b, and RSA 676:17-b, I to read as follows:

10 676:17-b Local Land Use Citations; Pleas by Mail. A ~~[building inspector or other]~~ local official
11 with authority to prosecute an offense within the scope of RSA 676:17, and who, prior to or at the
12 time of serving the summons, elects, pursuant to RSA 676:17, V, to charge the offense as a violation,
13 may issue and serve upon the defendant, in addition to the summons, a local land use citation as set
14 forth in this section. The defendant receiving such a citation may plead guilty or nolo contendere by
15 mail by entering that plea as provided herein. If such a plea is accepted by the court, the defendant
16 shall not be required to appear personally or by counsel; otherwise the defendant shall appear as
17 directed by the court. The following procedure shall be used:

18 I. No local land use citation as set forth in this section shall be served unless the defendant
19 has first been given written notice of the violation by the municipality. If the notice involves or
20 includes a decision which may be appealed to the zoning board of adjustment pursuant to RSA 676:5,
21 ~~[or to the building code board of appeals pursuant to RSA 674:34, such notice to the building code~~
22 ~~board of appeals pursuant to RSA 674:34,]~~ then such notice shall set forth a reasonable period, as
23 provided by the rules of the respective board, in no case less than 7 days, within which such appeal
24 shall be filed after receipt of the written notice, and the citation shall not be served until after the
25 end of such period. If such an appeal is filed, further proceedings shall be governed by RSA 676:6.

26 62 Local Land Use Citations; Pleas by Mail. Amend RSA 676:17-b, II(c) to read as follows:

27 (c) The statute~~[-code]~~, local ordinance, regulation, provision, specification, requirement
28 or condition the offender is charged with violating.

29 63 Repeal. The following are repealed:

30 I. RSA 673:1, III and V, relative to the establishment of local land use boards.

31 II. RSA 673:3, IV, relative to zoning board of adjustment and building code board of appeals.

32 III. RSA 673:22, II, relative to transfer of documents upon abolition of zoning ordinance or
33 building code.

34 IV. RSA 674:34, relative to powers of building code board of appeals.

35 V. RSA 674:52-a, relative to ordering building vacated.

36 VI. RSA 676:11, relative to building permits required.

37 VII. RSA 676:13, relative to building permit restrictions.

1 64 Effective Date. This act shall take effect at 12:01 a.m. on July 1, 2026.